

“A Historic Past”



“A Bright Future”

CITY OF DELAWARE CITY
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**MINUTES
CITY OF DELAWARE CITY
REGULAR MAYOR AND COUNCIL MEETING
AND BOARD OF APPEALS
MAY 16, 2016**

CALL TO ORDER – MAYOR AND COUNCIL MEETING

The Honorable Mayor Green called to order the Meeting of the Mayor and Council at 6:30 pm.

PLEDGE OF ALLEGIANCE

Mayor Green led the Pledge of Allegiance to the Flag.

ROLL CALL

Present were The Honorable Mayor Green and Council Members Titus, Malinowski and Barrett. City Manager Cathcart, City Treasurer Hartman, City Secretary Gwynn, Sergeant Wysock for Chief Baylor, and Assistant City Clerk Clifton were also in attendance. Chris Griffith was in attendance, acting on behalf of City Solicitor Walton who could not attend.

ACTION UPON THE TREASURER’S REPORT

City Treasurer Hartman presented the April 2016 Treasurer’s Report. *Council Member Titus made a motion to approve the April 2016 Treasurer’s Report, subject to audit. Council Member Barrett seconded the motion. A vote was taken, all ayes, motion carried.*

ACTION UPON THE MINUTES OF THE PREVIOUS MEETING(S)

Minutes for the 4/18/16 Regular Mayor and Council Meeting

Council Member Malinowski made a motion to approve the minutes of the April 18, 2016 Mayor and Council meeting, as written. Council Member Titus seconded the motion. A vote was taken, all ayes, motion carried.

Minutes for the 5/11/16 Special Mayor and Council Meeting

Council Member Titus made a motion to approve the minutes of the May 11, 2016 Special Mayor and Council meeting, as written. Council Member Malinowski seconded the motion. A vote was taken, all ayes, motion carried.

CERTIFICATION OF THE ELECTION – READING APRIL DEBENEDICTIS, CHAIRPERSON OF THE ELECTION BOARD

April Debenedictis, Chairperson of the Election Board, read the Certification of the Mayor and Council Election into the minutes. She also read the Certification of the Special Election into the minutes.

SWEARING-IN OF NEWLY ELECTED COUNCIL MEMBERS – PAUL D. FITZWATER, III, NATALIE GREENE AND MARGARET (MEGAN) TITUS

The Honorable Mayor Green swore-in the newly elected Council Members: Paul D. Fitzwater, III, Natalie Greene and Margaret (Megan) Titus.

ELECTION AND SWEARING-IN OF VICE MAYOR

Council Member Titus nominated Council Member Malinowski to serve as Vice Mayor. Council Member Fitzwater seconded the nomination. A roll call vote was taken, with the Council Members voting as follows: Greene – nay, Fitzwater - aye, Titus – aye, Malinowski – aye, and Barrett – aye. The Honorable Mayor Green swore-in Robert Malinowski as the new Vice Mayor.

POLICE REPORT

Sergeant Wysock gave the police statistics for the month of April on behalf of Chief Baylor. The Sergeant reminded the residents that the police are continuing to give away bicycle helmets to the children in town. He also reminded the residents that they should use caution when driving through town as the children are out and about due to the warmer weather. Sergeant Wysock informed the attendees that they could either call the Delaware City Police Department office or 911 if they need a police officer.

CITY SOLICITOR'S REPORT

Chris Griffiths, reporting for City Solicitor Walton, said they have been working on the election and the election certifications.

CITY MANAGER'S REPORT

City Manager Cathcart reported the following:

- Submitted a Certified Local Government Grant request to complete Phase II of updating the existing National Register information for about 40 properties in the current Historic District. The focus in this phase will be on the area west of Front Street. The total project cost is \$8000.
- Met with Max Walton, Jeff Randol and Becker Morgan Engineering to discuss the sub-division process and the areas of Fort DuPont to be sub-divided.
- The Grand Opening and Ribbon Cutting for the Branch Canal is scheduled for June 15, 2016. The Governor and various state and federal elected officials will be in attendance. The Mayor and Council will be notified when more specific information is available.
- The Dragon Run Tide Gate/Dike Replacement is nearing completion. It should be completed within the next 5 to 8 business days.

General Meetings

- Planning Commission
- Historic Preservation Commission
- Fort DuPont Redevelopment Board Meeting
- AUCC Friends Board Meeting
- Board of Adjustment Meeting

Project Updates

- Branch Canal – see above
- Dragon Run Tide Gate/Dike Replacement – see above
- Washington Street Flood Mitigation: Still on Schedule
- Fifth Street Bridge Replacement: On Schedule to start October 2016

City Manager Cathcart gave a brief overview of the training for the Blue Print Communities. Discussion followed.

APPOINTMENTS, ANNOUNCEMENTS, COMMUNICATIONS

Mayor Green said he would like to appoint Andrea Nolan to the Board of Adjustment for a three year term. *Council Member Titus made a motion to approve the Mayor's appointment of Andrea Nolan to the Board of Adjustment for a three year term. Council Member Barrett seconded the motion. Council Member Malinowski recused himself. A roll call vote was taken, all ayes, motion carried.*

REPORTS OF COMMISSIONS, COMMITTEES AND ORGANIZATIONS

Planning Commission – Commissioner Tim Dilliplane announced that there are two positions open on the Planning Commission. He gave a brief overview of the position responsibilities and asked any interested parties to contact him on rigbiger@aol.com.

Playground Committee – Council Member Malinowski reported that the committee met with Kerry Rhoades to see about having a bike rack installed at the PAL center. Mr. Rhoades agreed to donate a bike rack to be placed at the entrance of the PAL center.

OLD BUSINESS

Rivertowns Ride Festival – Permission to Serve Beer & Wine

City Manager Cathcart said the ordinance requires that the Mayor and Council approve the serving of beer and wine for a city sponsored event. He said this would be the fourth annual Rivertowns Ride. He said he is asking permission again to serve beer and wine, just as he has for the last three years. When serving, the same precautions that have been taken previously would be used again. Mayor Green added that there have been no problems during preceding years. He said that he and City Manager Cathcart work the Rivertowns Ride Festival to insure the integrity of the event. *Council Member Titus made a motion authorizing the serving of beer and wine for the Rivertowns Ride Festival. Council Member Fitzwater seconded the motion. There was no discussion. A roll call vote was taken, with the Council Members voting as follows: Greene – aye, Fitzwater – aye, Titus – aye, Malinowski – nay, and Barrett – nay. Motion carried.*

RECESS MAYOR AND COUNCIL MEETING

The Honorable Mayor recessed the Mayor and Council Meeting at 7:00 pm.

CALL TO ORDER BOARD OF APPEALS – FY17 ANNUAL TAX ASSESSMENT

The Honorable Mayor Green called to order the Board of Appeals at 7:00 pm. He asked if anyone wanted to appeal their tax assessment for FY17. There was no response.

RECESS BOARD OF APPEALS – FY17 ANNUAL TAX ASSESSMENT

The Honorable Mayor Green recessed the Board of Appeals – FY17 Annual Tax Assessment at 7:01 pm, until such time as a resident came forward with an appeal or the end of the Mayor and Council Meeting.

RECONVENE MAYOR AND COUNCIL MEETING

The Honorable Mayor Green reconvened the Mayor and Council Meeting at 7:01 pm.

NEW BUSINESS

Introduction and First Reading of Ordinance 16-0516-01 Relating to the Annexation of Fort DuPont Complex

Council Member Titus made a motion for the Introduction and First Reading of Ordinance 16-0516-01 Relating to the Annexation of Fort DuPont Complex. Council Member Malinowski seconded the motion. There was no discussion. A voice vote was taken, all ayes, motion carried. Mayor Green said Council voted to accept Ordinance 16-0516-01 for a First Reading in abstract and title only. A public hearing on the proposed ordinance will be held at the next meeting of the Mayor and Council.

Budget FY17

City Manager Cathcart said the City Code requires that the budget be introduced at the May Mayor and Council meeting. The budget reflects what was presented at the Budget Workshop. He said he would be happy to meet with the new Council Members to discuss the budget when they have had a chance to review it.

COUNCIL COMMENTS

Council Member Greene – no comment

Council Member Fitzwater – no comment

Council Member Titus - no comment

Council Member Barrett – no comment

Council Member Malinowski – Attended Fort DuPont Redevelopment and Preservation Board Meeting. He said he hosted a question and answer session regarding the annexation of Fort DuPont at the library.

Mayor Green – Thanked former Vice Mayor Paul Johnson and former Council Member Beth Konkus for serving on Council and contributing to the welfare of the community. He also thanked the voters for electing new council members and for approving the annexation of Fort DuPont. He also thanked the Delaware City Police Department for responding to a call about items that were left on Monroe Street, which looked like they had been stolen.

CITIZENS COMMENTS

Tim Dilliplane, 118 Clinton Street, asked when pothole repairs would be done. City Manager Cathcart said those repairs would be done when the City received funds from the General Assembly in July. Mr. Dilliplane asked if the pothole at the intersection of Williams and Clinton Streets could be repaired. The pothole is very deep and is actually down below the concrete. Mr. Dilliplane asked if the Blue Print Communities training would help take care of the derelict properties in

town. City Manager Cathcart said that could very well be included in the plan, once the plan has been developed.

RECESS MAYOR AND COUNCIL MEETING

The Honorable Mayor Green recessed the Mayor and Council Meeting.

RECONVENE BOARD OF APPEALS – FY17 ANNUAL TAX ASSESSMENT

The Honorable Mayor Green reconvened the Board of Appeals for FY17 Annual Tax Assessment. He asked if anyone was present to appeal their tax assessment for FY17. There was no response.

ADJOURNMENT – BOARD OF APPEALS – FY17 ANNUAL TAX ASSESSMENT

The Honorable Mayor Green adjourned the Board of Appeals for FY17 Annual Tax Assessment.

RECONVENE MAYOR AND COUNCIL MEETING

The Honorable Mayor Green reconvened the Mayor and Council Meeting.

ADJOURNMENT

Council Member Titus made a motion to adjourn the Mayor and Council Meeting. Council Member Barrett seconded the motion. A vote was taken, all ayes, motion carried. The meeting was adjourned at 7:09 pm.

Respectfully submitted,
Dawn K. Gwynn
City Secretary