



CITY OF DELAWARE CITY  
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**MINUTES**  
**REGULAR MEETING OF THE PLANNING COMMISSION**  
**CITY OF DELAWARE CITY**  
**May 1, 2017**

**CALL TO ORDER**

*Commissioner Snow called to order the regular meeting of the Planning Commission (PC) at 7:00 p.m. Those present included Commissioners West, Hendry, Snow, McKinley, Williams and Renoll. City Manager Cathcart was also in attendance.*

**ACTION ON THE PREVIOUS MINUTES**

*Commissioner West made a motion to accept the minutes of the April 3, 2017 PC meeting, as written. Commissioner Hendry interjected an error was found on the second line under Commercial signs. Corrections were made. Motion to accept minutes with correction was made by Commissioner West and Commissioner Hendry seconded the motion. A vote was taken, all ayes, motion carried.*

**DISCUSSION OF 301 ADAMS STREET**

*The property owner, Mr. Richard Cathcart was present and gave a full presentation of the plans for the subdivision. He presented the plot plan for subdividing the large lot into two (2) smaller lots. Mr. Cathcart said the property had been surveyed and the measurements are correct.*

*Discussion followed with questions to Mr. Cathcart by the Commissioners about the subdividing the lot into smaller lots if this had been done in the past. Commissioner Snow said yes it had.*

*Attendee, Carol Stewart wanted to know if the neighbors had been notified about the change in lot size. Mr. Cathcart advised her that the Board of Adjustments*

would post an announcement of Public Meeting. Letters will be sent to the property's neighbors about the meeting. No further comments from Ms. Stewart.

Commissioner Smith made a motion to accept the plan as presented. Commissioner West seconded the motion. A vote was taken, all ayes, motion Carried.

**COMMISSIONER COMMENTS**

Commissioners thanked Mr. Cathcart for purchasing the properties and making improvements to them.

**ADJOURNMENT**

Commissioner Williams made a motion to adjourn the meeting. Commissioner West seconded the motion. A vote was taken, all ayes. Meeting adjourned at 7:16 pm.

Respectfully submitted,

*Bonnie Lynn Hanna*

City Secretary