Report of Independent Auditor

# CITY OF DELAWARE CITY

Delaware City, Delaware

Years Ended June 30, 2009 and 2008

## CITY OF DELAWARE CITY, DELAWARE

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& MANAGEMENT CONSULTANTS

American Institute of CPA Pennsylvania Institute of CPA\* Delaware Society of CPA† Private Companies Practice Section

#### Report of Independent Auditor

To Mayor and City Council City of Delaware City Delaware City, Delaware

We have audited the accompanying basic financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of Delaware City, Delaware, as of and for the years ended June 30, 2009 and 2008, which collectively comprise the City's financial statements as listed in the table of contents. These financial statements are the responsibility of the City of Delaware City's management. Our responsibility is to express opinions on these financial statements based on our audits.

We conducted our audits in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements. An audit includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control over financial reporting, Accordingly, we express no such opinion. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe our audits provide a reasonable basis for our opinions.

In our opinion, the basic financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component unit, each major fund, and the aggregate remaining fund information of the City of Delaware City as of June 30, 2009 and 2008, and the respective changes in financial position and cash flows where applicable, thereof for the years then ended in conformity with U.S. generally accepted accounting principles.

In accordance with Government Auditing Standards, we have also issued our report dated October 12, 2009 on our consideration of the City of Delaware City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and important for assessing the results of our audit.

The budgetary information on page 31 is not a required part of the basic financial statements but is supplementary information required by U.S. generally accepted accounting principles. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and express no opinion on it. The City has not presented Management's Discussion and Analysis that U.S. generally accepted accounting principles has determined is necessary to supplement, although not required to be part of, the basic financial statements. Our audits were conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Delaware City's basic financial statements. The combining and individual nonmajor fund financial statements, listed in the table of contents as additional information, are presented for purposes of additional analysis and are not a required part of the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the U.S. Office of Management and Budget Circular A-133 Audits of States, Local Governments, and Non-Profit Organizations, and is also not a required part of the basic financial statements of the City of Delaware City. The combining and individual nonmajor fund financial statements and the schedule of expenditures of federal awards have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Certified Public Accountants

October 12, 2009 Wilmington, Delaware **Basic Financial Statements Section** 

**CITY OF DELAWARE CITY, DELAWARE** STATEMENTS OF NET ASSETS June 30, 2009 and 2008

	0000						0	
		2009		Discretely		200		Discretely
		rimary Government ty Type	<u> </u>	Presented Component		<u>Primary Governmen</u> itv Tvpe	t	Presented Component
	Governmental	Business	Total	Unit	Governmental	Business	Total	Unit
ASSETS								
Current assets:								
Cash and equivalents Receivables, net:	\$ 235,049	\$	\$ 235,049	\$ 6,526	\$ 236,648	\$	\$ 236,648	\$ 6,784
Taxes	13,898		13,898		5,020		5,020	
Trade accounts	10 000	6,991	6,991		10 040	9,958	9,958	
Other Due fram other governments	18,233 54,575		18,233 54,575		19,248 32,781		19,248 32,781	
Restricted assets:		•••	,					•••
Cash and equivalents	368,924	•••	368,924		357,067		357,067	
Notes receivable due within one year Prepayments and other assets	2,040		2,040	3,500	7,812 9,692		7,812 9,692	8,279
Total current assets	692,719	6,991	699,710	10,026	668,268	9,958	678,226	15,063
Noncurrent assets:								
Notes receivable due after one year					16,269		16,269	
Capital assets, net:		10 221	705 637		0 107 075	10 221	2 216 206	
Nondepreciable Depreciable	767,306 7,633,907	18,331 1,230,796	785,637 8,864,703		2,197,975 5,865,646	18,331 1,325,877	2,216,306 7,191,523	
Bond issue costs, net of amortization		24,356	24,356			25,754	25,754	
Total noncurrent assets	8,401,213	1,273,483	9,674,696	<u> </u>	8,079,890	1,369,962	9,449,852	<u> </u>
TOTAL ASSETS	9,093,932	1,280,474	10,374,406	10,026	8,748,158	1,379,920	10,128,078	15,063
LIABILITIES								
Current liabilities:								
Line of credit Contract payable	65,637	•••	65,637		41,230		41,230	
Accounts payable	19,241		19,241		66,784		66,784	2,450
Accrued interest payable Current portion of long-term debt	262,167	6,050 29,295	6,050 291,462		56,899	6,173 28,105	6,173 85,004	
Payroll deductions and withholdings	1,439	29,295	1,439		4,168	20,103	4,168	
Compensated absences liability	•••		•••		4,711		4,711	
Due to other governments Deferred revenues due within one year	5,283		5,283		23,853		23,853	
Refundable advances and deposits	384,247	6,160	390,407	9,900	366,800	6,300	373,100	4,760
Total current liabilities	738,014	41,505	779,519	9,900	564,445	40,578	605,023	7,210
Noncurrent liabilities:								
Long-term debt, net of current portion	783,841	882,984	1,666,825		641,519	912,306	1,553,825	
Long-term portion of compensated absences Total poncurrent liabilities	<u>11,980</u> 795,821	882,984	<u>11,980</u> 1,678,805	<u> </u>	<u>5,736</u> 647,255	912,306	<u>5,736</u> 1,559,561	<u> </u>
				<u> </u>				<u> </u>
TOTAL LIABILITIES	1,533,835	924,489	2,458,324	9,900	1,211,700	952,884	2,164,584	7,210
NET ASSETS (LIABILITIES)								
Invested in capital assets, net of related debt	7,355,205	361,204	7,716,409		7,365,203	429,551	7,794,754	
Restricted for specific programs Unrestricted	94,013 110,879	(5,219)	94,013 105,660	126	99,883 71,372	(2,515)	99,883 68,857	7,853
		,		••••		,		····
TOTAL NET ASSETS	<u>\$ 7,560,097</u>	<u>\$355,985</u>	<u>\$ 7,916,082</u>	<u>\$ 126</u>	<u>\$ 7,536,458</u>	<u>\$ 427,036</u>	<u>\$ 7,963,494</u>	<u>\$7,853</u>

#### CITY OF DELAWARE CITY, DELAWARE STATEMENT OF ACTIVITIES

STATEMENT OF ACTIVITIES Year Ended June 30, 2009

					Net (Ez	Discretely		
			ogram Revenue		and Char	Presented		
		Charges for		<u>Contributions</u>	Activity			Component
Functions	Expenses	Services	Operating	Capital	<u>Governmental</u>	Business	Total	Unit
GOVERNMENTAL ACTIVITIES								
General government	\$ 274,110	\$ 4,899	\$	\$	\$ (269,211)	\$	\$ (269,211)	\$
Public safety-police	223,079	11,617	7,851	31,707	(171,904)	·	(171,904)	·
Public works-streets	151,681	· · · ·	42,847	40,000	(68,834)		(68,834)	
Public works-sanitation	145,612	4,697	• • • •		(140,915)		(140,915)	
Parks and recreation	57,860	• • • •	38,191	220,776	201,107		201,107	
Standing Committees								
Youth Center	59,236	192	34,200		(24,844)		(24,844)	
Interest on long-term debt	38,235		11,140		(27,095)		(27,095)	
Depreciation-unallocated	272,483		<u> </u>	<u> </u>	(272,483)	<u> </u>	(272,483)	<u> </u>
Total governmental activities	1,222,296	21,405	134,229	292,483	<u>(774,179</u> )	<u> </u>	<u>(774,179</u> )	. <u></u>
BUSINESS-TYPE ACTIVITIES	200 004	0				(100 001)	(100.001)	
Water system	377,874	270,953	<u> </u>	<u> </u>	<u> </u>	(106,921)	(106,921)	<u> </u>
Total business-type activities	377,874	270,953		<u> </u>	····	(106,921)	(106,921)	
TOTAL PRIMARY GOVERNMENT	1,600,170	292,358	134,229	292,483	(774,179)	(106,921)	(881,100)	
DISCRETELY PRESENTED COMPONENT UNIT	70,114	10,186	52,123					(7,805)
								<u> </u>
TOTAL PRIMARY GOV'T AND COMPONENT UNIT	<u>\$ 1,670,284</u>	<u>\$ 302,544</u>	<u>\$ 186,352</u>	<u>\$ 292,483</u>	(774,179)	(106,921)	(881,100)	(7,805)

GENERAL REVENUES AND TRANSFERS				
Property taxes levied for general purposes, net	730,937		730,937	
Investment earnings and rents	86,062		86,062	78
Gain (loss) from sale of capital assets				
Miscellaneous revenues	15,039	1,650	16,689	
Transfers between governmental, BT activities	(34,220)	34,220		<u> </u>
Total general revenues and transfers	797,818	35,870	833,688	78
THANGES IN NET ASSETS (LIABILITIES)	23,639	(71,051)	(47,412)	(7,727)
<b>IET ASSETS</b> Beginning of year	7,536,458	427,036	7,963,494	7,853
End of year	\$ 7,560,097	355,985	<u>\$ 7,916,082</u>	<u>\$ 126</u>

#### CITY OF DELAWARE CITY, DELAWARE

STATEMENT OF ACTIVITIES Year Ended June 30, 2008

		P	rogram Revenue	25	Net (Ez and Char	Discretely Presented				
		Charges for		Contributions	Activity			Component		
Functions	Expenses	Services	Operating	Capital	Governmental	Business	Total	Unit		
GOVERNMENTAL ACTIVITIES										
General government	\$ 260,434	\$ 2,391	\$	\$	\$ (258,043)	\$	\$ (258,043)	\$		
Public safety-police	198,135	5,583			(162,908)	• • • •	(162,908)	• • • •		
Public works-streets	184,478		41,312		(143,166)		(143,166)			
Public works-sanitation	142,546	5,806			(136, 740)		(136, 740)			
Parks and recreation	39,747		6,127	1,067,744	1,034,124		1,034,124			
Standing Committees	1,725				(1,725)		(1,725)			
Youth Center	67,150	125	47,200	38,957	19,132		19,132			
Interest on long-term debt	23,781		11,854		(11, 927)		(11, 927)			
Depreciation-unallocated	262,324				(262, 324)		(262, 324)			
Total governmental activities	1,180,320	13,905	136,137	1,106,701	76,423	•••	76,423	····		
BUSINESS-TYPE ACTIVITIES										
Water system	365,933	283,320				(82,613)	(82,613)			
Total business-type activities	365,933	283,320				(82,613)				
TOTAL PRIMARY GOVERNMENT	1,546,253	297,225	136,137	1,106,701	76,423	(82,613)	(6,190)			
DISCRETELY PRESENTED COMPONENT UNIT	61,011	9,668	58,666	<u> </u>	<u> </u>	<u> </u>	<u> </u>	7,323		
TOTAL PRIMARY GOV'T AND COMPONENT UNIT	<u>\$ 1,607,264</u>	<u>\$ 306,893</u>	<u>\$ 194,803</u>	<u>\$ 1,106,701</u>	76,423	(82,613)	(6,190)	7,323		
GENERAL REVENUES AND TRANSFERS Property taxes levied for general purposes, net 762,826 762,826										

Property taxes levied for general purposes, net762,826762,826Investment earnings and rents99,66499,664Gain (loss) from sale of capital assets(1,780)(1,780)Miscellaneous revenues15,0732,36917,442	 412
Gain (loss) from sale of capital assets (1,780) (1,780)	
Miscellaneous revenues 15.073 2.369 17.442	
Transfers between governmental, BT activities <u>36,818</u> <u>(36,818</u> )	<u> </u>
Total general revenues and transfers 912,601 (34,449) 878,152	412
<b>CHANGES IN NET ASSETS (LIABILITIES)</b> 989,024 (117,062) 871,962	7,735
<b>NET ASSETS</b> Beginning of year <u>6,547,434</u> <u>544,098</u> <u>7,091,532</u>	118
End of year <u>\$ 7,536,458</u> <u>\$ 427,036</u> <u>\$ 7,963,494</u>	<u>\$7,853</u>

## CITY OF DELAWARE CITY, DELAWARE

BALANCE SHEETS-GOVERNMENTAL FUNDS June 30, 2009 and 2008

		2009			2008		
	Govern	nmental Fund '	lypes	Governmental Fund Types			
	General	Special Revenue	Total	General	Special Revenue	Total	
	General	<u></u>	IULAI	General	<u></u>	IULAI	
ASSETS							
ASSETS							
Cash and equivalents Receivables, net:	\$ 143,076	\$ 91,973	\$ 235,049	\$ 160,846	\$ 75,802	\$ 236,648	
Taxes	13,898		13,898	5,020		5,020	
Other	18,233		18,233	19,248		19,248	
Due from other governments		54,575	54,575	10,000	22,781	32,781	
Prepayments and other assets Restricted assets:				9,692		9,692	
Cash and equivalents		368,924	368,924		357,067	357,067	
Notes receivable		2,040	2,040		24,081	24,081	
Interfund receivables	39,252	(39,252)	<u> </u>	<u> </u>	28,182	28,182	
TOTAL ASSETS	<u>\$ 214,459</u>	<u>\$ 478,260</u>	<u>\$ 692,719</u>	<u>\$ 204,806</u>	<u>\$ 507,913</u>	<u>\$ 712,719</u>	
LIABILITIES AND FUND BALANCES							
LIABILITIES							
Lines of credit	\$	\$	\$	\$	\$	\$	
Contract payable	65,637		65,637	•••	41,230	41,230	
Accounts payable	19,241		19,241	66,784	• • •	66,784	
Payroll deductions and withholdings	1,439	• • •	1,439	4,168	• • •	4,168	
Compensated absences liability Deferred revenues	5,283	• • •	5,283	4,711 23,853	•••	4,711 23,853	
Refundable advances and deposits	J,20J	 384,247	384,247		366,800	366,800	
Interfund payables			501/21/	28,182		28,182	
Total liabilities	91,600	384,247	475,847	127,698	408,030	535,728	
FUND BALANCES							
Reserved for notes receivable		2,040	2,040		24,081	24,081	
Reserved for specific programs		91,973	91,973		75,802	75,802	
Unreserved	122,859	<u>···</u>	122,859	77,108		77,108	
Total fund balances	122,859	94,013	216,872	77,108	99,883	176,991	
TOTAL LIABILITIES AND FUND BALANCES	<u>\$ 214,459</u>	<u>\$ 478,260</u>	<u>\$ 692,719</u>	<u>\$ 204,806</u>	<u>\$ 507,913</u>	<u>\$ 712,719</u>	

	2009	2008
Amounts reported for governmental activities in the statement of net assets are different because:		
Total fund balances-governmental funds	\$ 216,872	\$ 176,991
Capital assets used in governmental activities are not financial resources and therefore are not reported as assets in the governmental funds. The cost of capital assets is \$9,605,152 for 2009 and \$8,995,077 for 2008 and the related accumulated depreciation is \$1,203,939 for 2009 and \$931,456 for 2008.	8,401,213	8,063,621
Long-term liabilities are not due and payable within the current period and therefore are not reported as liabilities in the governmental funds. Compensated absences are not due and payable within the	(1,046,008)	(698,418)
current period and therefore are not reported in the governmental funds.	(11,980)	(5,736)
Total net assets-governmental activities	<u>\$ 7,560,097</u>	<u>\$ 7,536,458</u>

**CITY OF DELAWARE CITY, DELAWARE** STATEMENTS OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES-GOVERNMENTAL FUNDS Years Ended June 30, 2009 and 2008

		2009			2008		
	Gover	nmental Fund '	Types	Governmental Fund Types			
	00701				Special	19005	
	General	Revenue	Total	General	Revenue	Total	
REVENUES							
Taxes:							
Real estate taxes	\$ 693,226	\$	\$ 693,226	\$ 647,122	\$	\$ 647,122	
Real estate transfer taxes	24,395	·	24,395	104,616	·	104,616	
Cable franchise taxes	13,316		13,316	11,088		11,088	
Licenses and permits	4,520		4,520	2,020		2,020	
Intergovernmental revenues:							
Federal		32,566	32,566		1,014,169	1,014,169	
State		358,020	358,020		228,269	228,269	
Local		36,126	36,126		400	400	
Police fines	11,617		11,617	5,583		5,583	
Charges for services	5,268		5,268	6,302		6,302	
Interest and rents	85,060	1,002	86,062	96,202	3,462	99,664	
Miscellaneous revenues	15,039	·	15,039	15,073		15,073	
Total revenues	852,441	427,714	1,280,155	888,006	1,246,300	2,134,306	
EXPENDITURES							
Current:							
General governments	267,336		267,336	266,449		266,449	
Public safety-police	215,758	7,851	223,609	168,046	29,644	197,690	
Public works-streets	120,711	30,970	151,681	154,462	30,016	184,478	
Public works-sanitation	145,612	·	145,612	142,546	·	142,546	
Parks and recreation		38,191	38,191	• • • •	6,127	6,127	
Standing Committees				1,725		1,725	
Youth Center	25,036	34,200	59,236	19,950	57,143	77,093	
Capital outlay	377,261	252,483	629,744	474,700	1,087,858	1,562,558	
Debt service:							
Principal	63,370	17,055	80,425	26,705	16,055	42,760	
Interest and other fees	25,401	12,834	38,235	9,995	13,786	23,781	
Total expenditures	1,240,485	393,584	1,634,069	1,264,578	1,240,629	2,505,207	
EXCESS (DEFICIT) REVENUES OVER EXPENDITURES	(388,044)	34,130	(353,914)	(376,572)	5,671	(370,901)	
OTHER FINANCING SOURCES (USES)							
Proceeds from new financing	428,015		428,015	300,000		300,000	
Capital lease arrangement	• • •		· · · ·	20,442		20,442	
Proceeds from sale of capital assets				12,716		12,716	
Interfund transfers in (out)	5,780	(40,000)	(34, 220)	26,170	10,648	36,818	
Total other financing sources (uses)	433,795	(40,000)	393,795	359,328	10,648	369,976	
NET CHANGES IN FUND BALANCES	45,751	(5,870)	39,881	(17,244)	16,319	(925)	
	10,.01	(3,3,0)	00,001	(2,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	20,019	(923)	
FUND BALANCES							
Beginning of year	77,108	99,883	176,991	94,352	83,564	177,916	
			<u> </u>			,,,,,,	
End of year	<u>\$ 122,859</u>	<u>\$ 94,013</u>	<u>\$ 216,872</u>	<u>\$ 77,108</u>	<u>\$99,883</u>	<u>\$ 176,991</u>	

**CITY OF DELAWARE CITY, DELAWARE** RECONCILIATION OF THE STATEMENTS OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENTS OF ACTIVITIES Years Ended June 30, 2009 and 2008

		 2009	2008
nounts reported for governme catement of activities are dif			
et changes in fund balance-tot	al governmental funds	\$ 39,881	\$ (925)
Government funds report capita However, in the statement of a initial individual cost of capitalized and the cost of t over their estimated useful expense. The following is the outlay exceeded depreciation	activities, assets with an f \$1,500 or more are those assets is allocated lives as depreciation e amount by which capital		
	2009 2008		
Capital outlay Depreciation expense	\$ 610,075 \$1,538,881 (272,483)(262,324)	337,592	1,276,557
The governmental funds report financing source, while repays reported as an expenditure. an expenditure in the govern due. In the statement of act is recognized as it accrues, due. The net effect of the treatment of long-term liability as follows:	ment of loan principal is Interest is recognized as mental funds when it is ivities, interest expense regardless of when it is hese differences in the ities and related items is		
Long-term financing:	2009 2008		
Proceeds received Principal payments made	\$ (428,015) \$ (300,000) 80,425 36,442	(347,590)	(263,558)
Capital assets acquired by ca expenditures and other fin governmental funds. The pri- removed from the statement of	nancing sources in the incipal payments must be		
the lease liability.	2009 2008		
Capital lease financing: Proceeds Principal payments	\$ \$ (20,442) 6,318		(14,124)
Some expenses reported in the do not require current fi therefore, are not reporte governmental funds.			
Capital assets:			
Proceeds from sale Gain (loss) from sale	\$ \$ (12,716) (1,780)		(14,496)
In the statement of activi expenses such as compensated measured by the amounts earned governmental funds, however, items are measured by the amou used. This amount represent	absences for vacation are d during the year. In the expenditures for these		
the amount used versus the am		 (6,244)	5,570
	tal activities	\$ 23,639	<u>\$ 989,024</u>

**CITY OF DELAWARE CITY, DELAWARE** STATEMENTS OF NET ASSETS-PROPRIETARY FUND June 30, 2009 and 2008

	Water	Fund
	2009	2008
ASSETS		
CURRENT ASSETS		
Cash and equivalents	\$	\$
Accounts receivable, net	6,991	9,958
Total current assets	6,991	9,958
NONCURRENT ASSETS		
Capital assets, net:		
Nondepreciable	18,331	18,331
Depreciable	1,230,796	1,325,877
Bond issue costs, net of amortization	24,356	25,754
Total noncurrent assets	1,273,483	1,369,962
TOTAL ASSETS	1,280,474	<u>1,379,920</u>
LIABILITIES		
CURRENT LIABILITIES		
Accrued interest payable	6,050	6,173
Current portion of long-term debt	29,295	28,105
Refundable deposits	6,160	6,300
Total current liabilities	41,505	40,578
NONCURRENT LIABILITIES Long-term debt, net of current portion	882,984	912,306
Long-term debt, net of current portion	002,904	912,300
TOTAL LIABILITIES	924,489	952,884
NET ASSETS (LIABILITIES)		
Turneted in antitel exacts ust of welcted date		400 EE1
Invested in capital assets, net of related debt Unrestricted	361,204 (5,219)	429,551
UIILESULICUEU	(3,219)	(2,515)
TOTAL NET ASSETS	<u>\$355,985</u>	<u>\$ 427,036</u>

**CITY OF DELAWARE CITY, DELAWARE** STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS-PROPRIETARY FUND Years Ended June 30, 2009 and 2008

		Water Fund			
		2009		2008	
OPERATING REVENUES	ىلر		ىلر		
Charges for services	<u>\$</u>	270,953	<u>\$</u>	283,320	
OPERATING EXPENSES					
Salaries		37,293		42,815	
Payroll taxes		3,215		3,550	
Employee benefits		5,067		8,652	
Contractual services		37,500		37,500	
Insurance		15,446		18,277	
Telephone		4,294		3,731	
Electricity		33,496		35,018	
Professional fees		16,006		9,609	
Distribution system maintenance		40,905		23,408	
Office supplies		1,321		694	
Materials and supplies		3,578		4,310	
Fuel for heating		2,885		2,191	
Miscellaneous		200		230	
Depreciation and amortization		135,762		133,816	
Total operating expenses		336,968		323,801	
local operating expenses		550,500		<u>JZJ,001</u>	
OPERATING INCOME (LOSS)		(66,015)		(40, 481)	
				<u> </u>	
NONOPERATING REVENUES (EXPENSES)					
Interest expense		(40,906)		(42,132)	
Miscellaneous revenues		1,650		2,369	
Total nonoperating revenues (expenses)		<u>(39,256</u> )		(39,763)	
INCOME (LOSS) BEFORE OTHER FINANCING SOURCES (USES)		(105,271)		(80,244)	
TRANSFERS FROM (TO) GOVERNMENTAL ACTIVITIES		34,220		(36,818)	
CHANGES IN NET ASSETS (LIABILITIES)		(71,051)		(117,062)	
NET ASSETS		407 006			
Beginning of year		427,036		<u>544,098</u>	
Trad of more	~		~	107 026	
End of year	5	355,985	<u>\$</u>	427,036	

## CITY OF DELAWARE CITY, DELAWARE

STATEMENTS OF CASH FLOWS-PROPRIETARY FUND Years Ended June 30, 2009 and 2008

		Water 2009	Fun	<u>d</u>
CASH FLOWS FROM OPERATING ACTIVITIES Cash received from customers Cash payments to suppliers for goods and services Cash payments to employees for services Net cash provided (used) by operating activities	\$	275,430 (155,631) (45,575) 74,224	\$	
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES Acquisition of capital assets Principal paid on general obligation bonds and notes Interest paid on general obligation bonds and notes Cash received (paid) from governmental activities Net cash provided (used) by capital and related financing activities	_	(39,283) (28,132) (41,029) <u>34,220</u> (74,224)	_	(21,873) (41,680) (36,818) (100,371)
NET INCREASE IN CASH AND EQUIVALENTS CASH AND EQUIVALENTS				
Beginning of year End of year	\$	 	\$	 

#### RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES

Operating income (loss)	<u>\$ (66,015</u> )	<u>\$ (40,481</u> )
Adjustments to reconcile operating income (loss) to net cash provided (used) by operating activities:	124 264	120 417
Depreciation Amortization Other nonoperating revenues	134,364 1,398 1,650	132,417 1,399 2,369
Changes in assets and liabilities: Receivables	2,967	4,142
Refundable deposits Total adjustments	(140) 140,239	<u> </u>
Net cash provided from operating activities	<u>\$ 74,224</u>	<u>\$ 100,371</u>

## NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the City of Delaware City [the "City"] have been prepared in conformity with U.S. generally accepted accounting principles as applied to local governmental units. The Governmental Accounting Standards Board [GASB] is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. In the government-wide financial statements and the fund financial statements for the proprietary funds, Financial Accounting Standards Board [FASB] pronouncements and Accounting Principles Board [APB] opinions issued on or before November 30, 1989, have been applied unless those pronouncements conflict with or contradict GASB pronouncements, in which case, GASB prevails. The City has the option of election to apply FASB pronouncements issued after November 30, 1989. The City has elected not to apply those pronouncements. The significant accounting policies of the City are described below.

## Reporting Entity

The City of Delaware City incorporated on March 5, 1851 under the provisions of the State of Delaware, is a municipal corporation governed by a six-member governing body consisting of the Mayor [elected at large] and five Members of Council and provides traditional municipal services authorized by its charter as well as water services. In evaluating the City as a reporting entity, management has addressed all potential component units for which the City may or may not be financially accountable and, as such, be includable within the City's basic financial statements. According to the GASB, the City is financially accountable if it appoints a voting majority of an entity's governing board and (1) it can impose its will on the entity or (2) there is a potential for the entity to provide specific financial benefit to or impose specific financial burden on the City. Additionally the statement requires the City to consider other entities for which the nature and significance of their relationship are such that exclusion would cause the reporting entity's basic financial statements to be misleading or incomplete. The component unit discussed below is included in the City's reporting entity because of the financial relationship with the City.

## Discretely Presented Component Unit

The component unit column in the government-wide financial statements includes the financial data of the only component unit of the City. The component unit is reported in a separate column to emphasize that it is legally separate from the City's primary government operations.

**Delaware City Day Committee** was formed for the purpose of accounting for the financial activity of the City's annual celebration of "Delaware City Day".

## Government-Wide and Fund Financial Statements

The City's basic financial statements consist of the following:

- Government-wide financial statements
- Fund financial statements, and
- Notes to the financial statements.

The government-wide financial statements consist of the statement of net assets and the statement of activities. As a general rule, the effect of interfund activity has been removed from the government-wide financial statements. All internal balances in the statement of net assets have been eliminated, with the exception of those representing balances between the governmental activities and the business-type activities, which are presented as internal balances and eliminated in the total government column. In the statement of activities, transactions between governmental and business-type activities have not been eliminated.

Both of the government-wide financial statements distinguish functions of the City that are principally supported by taxes and intergovernmental revenues [governmental activities] from other functions that are intended to recover all or a significant portion of their costs through user fees and charges [business-type activities]. The governmental activities of the City include general government, public safety [police], public works [streets and sanitation], parks and recreation, Youth Center, and other general administrative support services. The business-type activities of the City include the water system.

The statement of activities demonstrates the degree to which the direct expenses of a given program are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or activity. Program revenues include: 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or activity, and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds and proprietary funds. The major individual governmental and proprietary funds are reported as separate columns in the fund financial statements.

<u>Measurement Focus, Basis of Accounting, and Financial Statement</u> <u>Presentation</u>

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund financial statements. Revenues are recorded when earned, or, for property tax revenues, in the period for which levied. Expenses are recorded when a liability is incurred, regardless of the timing of the related cash flows.

The governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal year. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. Expenditures are recorded when the related fund liability is incurred, except for unmatured interest on general long-term debt which is recognized when due, and certain compensated absences and claims and judgments which are recognized when payment is due.

Charges for services, property taxes, grants and similar items, and interest associated with the current fiscal year are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal year. All other revenue items are considered to be measurable and available only when received.

The City reports the following major governmental funds:

- The **general fund** is the City's primary operating fund. It accounts for all financial resources of the City, except those required to be accounted in other funds.
- The **special revenue fund** accounts for resources and payments of the activities derived from earmarked revenue sources. When such needs arise, separate self-balancing funds are established to account for each restricted special revenue source. Also included is the "Revolving Loan Fund" whose purpose is to provide "Façade Improvement" funding to private businesses for the revitalization of the City's downtown area.

Additionally, the City reports the following fund type:

• The **proprietary fund** [water] accounts for resources and payments made for providing water service to the citizens of the City.

## <u>Measurement Focus, Basis of Accounting, and Financial Statement</u> <u>Presentation</u> (continued)

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing and delivering goods and services in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the City's proprietary fund is water fees. Operating expenses for the proprietary fund include salaries, employee benefits, purchased services, supplies and materials, water plant maintenance, and administrative expenses. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the City's policy to use restricted resources first, then unrestricted resources as they are needed.

## Budgetary Accounting

The City Council follows these procedures in establishing the budgetary data reflected within the financial statements:

- The City Manager submits to the City Council a proposed budget for the ensuing fiscal year. The budget includes proposed expenditures and the means of financing them.
- Council meets in open session to review the proposed budget.
- Not later than the public meeting and prior to the end of the preceding fiscal year, the budget is legally enacted.
- The City Manager is required to present a monthly report to Council explaining any variances from the approved budget.
- Formal budgetary integration is employed as a management control device during the year for all operating funds.
- The budget for the general fund is adopted on a basis consistent with U.S. generally accepted accounting principles [GAAP].
- The budget for budgeted special revenue funds are approved based on individual funding sources.

## <u>Use of Estimates</u>

The preparation of financial statements in conformance with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities as of the date of the financial statements and the reported amounts of revenues and expenses/expenditures during the reporting period. Actual results may differ from those estimates.

#### Cash and Equivalents

The City considers demand deposits and all unrestricted highly liquid investments with an initial maturity of three months or less to be cash and equivalents.

#### <u>Receivable-Taxes</u>

At June 30, 2009 and 2008, taxes receivable are shown net of the estimated uncollectible allowances of \$43,422 and \$27,614, respectively. The allowances for uncollectible accounts are based upon historical data established according to experience and other factors which in the judgment of City officials deserve recognition in estimating possible losses. Management believes that they have adequately provided for future probable losses.

## <u>Receivable-Trade Accounts</u>

At June 30, 2009 and 2008, trade accounts receivable are shown net of the estimated uncollectible allowances of \$12,799 and \$4,043, respectively. The allowances for uncollectible accounts are based upon historical data established according to experience and other factors which in the judgment of City officials deserve recognition in estimating possible losses. Management believes that they have adequately provided for future probable losses.

### <u>Receivables</u> and Payables

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "interfund balances" [i.e., current portion] or "advances from/to other funds" [i.e., the noncurrent portion].

Advances between funds, as reported in the fund financial statements, are offset by a fund balance reserve account in the applicable governmental funds to indicate that they are not available for appropriation and are not expendable available financial resources. At June 30, 2009 and 2008, the City had no such activity.

#### <u>Restricted Assets</u>

Restricted assets consist of funds awarded to the City in the *Texaco Settlement Agreement and Release* in the amount of \$350,000 dated September 20, 2007. The restricted assets also include the net investment income earned on the funds.

## Capital Assets and Depreciation

Capital assets, which include property, plant, equipment, and infrastructure assets [such as roads, sidewalks, traffic signals, street lights, and similar items], are reported in the applicable governmental or business-type activities columns in the governmentwide financial statements. Capital assets are defined by the City as assets with an initial, individual cost of \$1,500 or more and an estimated useful life in excess of one year. Such capital assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The cost of normal maintenance and repairs that do not add to the value of a capital asset or materially extends its life is not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of the capital assets of business-type activities is included as part of the capitalized value of the assets constructed. The amount of interest to be capitalized is calculated by offsetting interest expense incurred from the date of the borrowing until completion of the project with interest earned on invested proceeds over the same period. During fiscal years 2009 and 2008, no interest was capitalized.

Capital assets of the City are depreciated using a straight-line method over the following estimated useful lives:

Assets	Years
Buildings and improvements	10 to 50
Improvements other than buildings Machinery and equipment	5 to 50 3 to 10
Furniture and office equipment	3 to 10
Water system	15 to 40
Infrastructure assets	20 to 50

As a result of GASB 34 implementation, the City is now accounting for infrastructure assets on its financial statements. The government-wide financial statements include those infrastructure assets that were either completed during the current fiscal year or considered construction in progress at year-end. However, the government-wide financial statements do not reflect those infrastructure assets completed prior to July 1, 2003.

## Unamortized Bond Issue Costs

Bond issue costs of the Series 2006 Bond in the amount of \$27,969 are being amortized over the life [20 years] of the Bond using the straight-line method. At June 30, 2009 and 2008, accumulated amortization was \$3,613 and \$2,215, respectively. Amortization expense annually is \$1,399.

#### Deferred Revenues

Deferred revenues represent funds received in advance which will be recognized in future years when the revenue recognition criteria is met. At June 30, 2009 and 2008, deferred revenues in the general fund consist of \$5,283 and \$23,853 of which deferred rent was \$0 and \$19,032 and other revenue sources, respectively.

### Refundable Advances

The City records grant and other awards, accounted for as exchange transactions, as refundable advances until the related services are performed at which time they are recognized as revenues.

#### Compensated Absences

Employees can accumulate certain number of vacation days. The City accrues a liability for absences that meet the following criteria:

- The City's obligation relating to employees' rights to receive compensation for future absences is attributable to employees' services already rendered.
- The obligation relates to rights that vest or accumulate.
- Payment of the compensation is probable.
- The amount can be reasonably estimated.

In accordance with the above criteria, the City has accrued on the government-wide financial statements a liability for vacation pay which has been earned but not taken by City employees. For governmental funds, the long-term portion of the liability for compensated absences is not reflected in the fund financial statements since it is anticipated that none of the liability will be liquidated with expendable available financial resources. However, the proprietary fund liability for compensated absences is recorded as an accrued liability in accordance with Financial Accounting Standards Board guidelines.

### Long-Term Obligations

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net assets.

In the fund financial statements, governmental fund types recognize bond discounts and issuance costs in the current period. Bond discounts and refunding losses for proprietary fund types are deferred and amortized over the term of the bonds using the bondsoutstanding method, which approximates the effective interest method.

#### Encumbrances

Encumbrance accounting, under which purchase orders, contracts and other commitments for the expenditure of funds are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budgetary integration in governmental funds. Encumbrances as of the year end are reported as reservations of fund balance since they do not constitute expenditures or liabilities but serve as authorization for expenditures in the subsequent year. At June 30, 2009 and 2008, the City had no outstanding encumbrances.

#### Net Assets and Fund Equity

In the government-wide financial statements and proprietary funds financial statements, net assets are reported in three categories: net assets invested in capital assets, net of related debt; restricted net assets; and unrestricted net assets. Net assets invested in capital assets, net of related debt represents capital assets less accumulated depreciation less outstanding principal of related debt. Net assets invested in capital assets, net of related debt does not include the unspent proceeds of capital debt. Restricted net assets represent net assets restricted by parties outside of the City [such as creditors, grantors, contributors, laws, and regulations of other governments] and include unspent grant awards not considered refundable advances. All other net assets are considered unrestricted.

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

## Reclassifications

Certain amounts in the prior year financial statements have been reclassified for comparative purposes to conform with the presentation in the current year financial statements.

### NOTE 2 - PROPERTY TAXES

The tax on real estate within the City limits is \$1.09 per \$100 of assessed valuation for the fiscal year 2009 and \$1.09 per \$100 of assessed valuation for the fiscal year 2008 as levied by City Council. The City bills and collects its own property taxes. The delinquent property taxes are levied by the City. The schedule of property taxes levied for fiscal years 2009 and 2008 follows:

July 1- Levy Date [effective date of enforceable lien]October 1- 5% Penalty plus 1% for each subsequent month not paid

#### NOTE 3 - CASH AND INVESTMENTS

It is the policy of the City of Delaware City to invest funds under its control principally in money market accounts.

#### Cash and Equivalents

The City's deposits [cash and equivalents] are categorized to give an indication of the level of risk assumed at June 30, 2009 and 2008. The categories are described below:

Category 1-Insured or collateralized with securities held by the City or by its agent in the City's name.

Category 2-Collateralized with securities held by the pledging financial institution's trust department or agent in the City's name.

Category 3-Uncollateralized and uninsured deposits.

Deposits categorized by level of risk at June 30 are as follows:

	2009			 20	80		
Description		Book		Bank	 Book		Bank
Category 1 Category 2 Category 3	\$	234,749  300	\$	244,000	\$ 109,038 127,310 <u>300</u>	\$	101,038 172,723
Totals	\$	235,049	\$	244,000	\$ 236,648	\$	273,761

#### NOTE 4 - NOTES RECEIVABLE

Notes receivable consist of loans made by the "Revolving Loan Fund" for the Façade Improvement Program. At June 30, 2009 and 2008, the receivable consisted of one and three notes, respectively, which are payable either in monthly or quarterly installments of interest and principal. The notes carry a fixed rate of interest and are secured with the real property of the borrower.

### NOTE 5 - INTERGOVERNMENTAL RECEIVABLES

Primary government receivables due from other governmental units represent revenues earned by the City. At June 30, 2009 and 2008, the receivables consist of:

	Activity Type							
		20	)09			20	08	
Description	Gov	<u>ernmental</u>	Bus	iness	Gov	ernmental	Bus	iness
Delaware Land and Water Conservation Trust Fund Delaware Emergency Management Agency Various other State agencies	\$	54,575 	\$	 	\$	2,500 17,067 13,214	\$	 
Total intergovernmental receivables	<u>\$</u>	54,575	<u>\$</u>	<u></u>	<u>\$</u>	32,781	<u>\$</u>	

## NOTE 6 - CAPITAL ASSETS

Capital assets activity for the year ended June 30, 2009 follows:

Description	Beginning Balances	Additions	Deletions	Ending Balances
Governmental activities:				
Capital assets, not depreciated: Land	\$ 421,737	\$	\$	\$ 421,737
Construction in progress: Buildings and improvements Streets and sidewalks	1,773,284	444,302	1,941,202	276,384
Trees, trails and landscape Total capital assets,	2,954	66,231	····	69,185
not being depreciated	2,197,975	510,533	1,941,202	767,306
Capital assets, being depreciated:				
Buildings and improvements Furniture and office equipment	4,089,242 57,520	2,015,746		6,104,988 57,520
Vehicles and equipment	259,331	24,998		284,329
Streets and sidewalks	1,332,287	• • • •		1,332,287
Trees, trails and landscape Total being depreciated	<u>1,058,722</u> 6,797,102	2,040,744	<u> </u>	<u>1,058,722</u> 8,837,846
Less accumulated depreciation:	0,191,102	2,040,744	<u> </u>	0,037,040
Buildings and improvements	453,457	115,965		569,422
Furniture and office equipment	37,140	6,371		43,511
Vehicles and equipment Streets and sidewalks	114,714 326,145	41,177 108,970		155,891 435,115
Trees, trails and landscape		100,570		400,110
Total accumulated depr. Total capital assets,	931,456	272,483	<u></u>	1,203,939
being depreciated	5,865,646	1,768,261		7,633,907
Governmental activities				
capital assets, net	<u>\$ 8,063,621</u>	<u>\$ 2,278,794</u>	<u>\$ 1,941,202</u>	<u>\$ 8,401,213</u>
Business-type activities: Capital assets, not depreciated: Land	\$ 18,331	\$	\$	\$ 18,331
Construction in progress	÷ ±0799±	γ ···· 	· · · ·	····
Total capital assets,	10 221			10 221
not being depreciated	18,331	····	····	18,331
Capital assets, being depreciated:				
Buildings and improvements	415,592			415,592
Water distribution system Machinery and equipment	2,672,401	39,283		2,711,684
Total being depreciated Less accumulated depreciation:	3,087,993	39,283	<u></u>	3,127,276
Buildings and improvements	289,488	10,501		299,989
Water distribution system	1,472,628	123,863		1,596,491
Machinery and equipment	1 7(2 11(	124 264	<u> </u>	1 006 400
Total accumulated depr. Total capital assets,	1,762,116	134,364	<u> </u>	1,896,480
being depreciated	1,325,877	(95,081)	<u> </u>	1,230,796
Business-type activities				
capital assets, net	<u>\$ 1,344,208</u>	<u>\$ (95,081</u> )	<u>\$</u>	<u>\$ 1,249,127</u>

## NOTE 6 - CAPITAL ASSETS (continued)

Capital assets activity for the year ended June 30, 2008 follows:

Description	Beginning Balances	Additions	Deletions	Ending Balances
Governmental activities:				
Capital assets, not depreciated: Land	\$ 421,737	\$	\$	\$ 421,737
Construction in progress: Buildings and improvements	258,949	1,514,335		1,773,284
Streets and sidewalks Trees, trails and landscape		2,954		2,954
Total capital assets, not being depreciated	680,686	1,517,289		2,197,975
	0000	<u></u>		
Capital assets, being depreciated: Buildings and improvements Furniture and office equipment	4,089,242 57,520			4,089,242 57,520
Vehicles and equipment Streets and sidewalks	293,268 1,332,287	21,592	55,529	259,331 1,332,287
Trees, trails and landscape	1,058,722			1,058,722
Total being depreciated	6,831,039	21,592	55,529	6,797,102
Less accumulated depreciation: Buildings and improvements	347,142	106,315		453,457
Furniture and office equipment	30,769	6,371		37,140
Vehicles and equipment	115,079	40,668	41,033	114,714
Streets and sidewalks Trees, trails and landscape	217,175	108,970		326,145
Total accumulated depr. Total capital assets,	710,165	262,324	41,033	931,456
being depreciated	6,120,874	(240,732)	14,496	5,865,646
Governmental activities				
capital assets, net	<u>\$ 6,801,560</u>	<u>\$ 1,276,557</u>	<u>\$ 14,496</u>	<u>\$ 8,063,621</u>
Business-type activities: Capital assets, not depreciated: Land Construction in progress Total capital assets, not being depreciated	\$ 18,331  18,331	\$	\$ 	\$ 18,331  18,331
Capital assets, being depreciated: Buildings and improvements Water distribution system Machinery and equipment	415,592 2,672,401			415,592 2,672,401
Total being depreciated	3,087,993	<u> </u>	<u> </u>	3,087,993
Less accumulated depreciation: Buildings and improvements Water distribution system	278,986 1,350,713	10,502 121,915		289,488 1,472,628
Machinery and equipment Total accumulated depr.	1,629,699	132,417	 	1,762,116
Total capital assets, being depreciated	1,458,294	(132,417)	<u> </u>	1,325,877
Business-type activities capital assets, net	<u>\$ 1,476,625</u>	<u>\$ (132,417</u> )	<u>\$</u>	<u>\$ 1,344,208</u>

## NOTE 7 - ECONOMIC DEPENDENCY

A substantial portion of the City's annual property tax assessment is paid by one corporate taxpayer, which approximates 44% of the total annual assessment.

## NOTE 8 - LONG-TERM DEBT OBLIGATIONS

The schedule summarizes the changes in long-term obligation debt:

		Year E	nded June 30		
Description	Beginning Balances	Additions	Deletions	Ending Long-term Portion	Due Within
Governmental Activities: General obligation notes: Wilmington Trust Company Wilmington Trust Company	\$ 24,342	\$ 203,015		• • • •	\$ 203,015
Sun National Bank Sun National Bank Sun National Bank Ford Motor Credit Corp.	28,040 300,000  6,748	200,000	6,748	17,545 280,000 186,667	5,399 12,000 8,000
Ford Motor Credit Corp. Stoltz Foundation Total note obligations General obligation bond: Citizens Bank	20,442  379,572 318,846	<u>25,000</u> 428,015		6,873 <u>10,736</u> 501,821 282,020	6,487 <u>8,258</u> 243,159
Total governmental	<u>\$ 698,418</u>				<u>19,008</u> <u>\$ 262,167</u>
Business-Type Activities: General obligation bonds: 1995 Series 2006 Series Total bond obligations General obligation notes: SERCAP	\$ 582,904 268,073 850,977 89,434	<u> </u>	\$ 9,422 <u>10,543</u> 19,965 <u>8,167</u>	• •	<u> </u>
Total business-type	<u>\$ 940,411</u>	<u>\$</u>	<u>\$ 28,132</u>	<u>\$ 882,984</u>	<u>\$ 29,295</u>

General Obligation Bonds and Notes

### Wilmington Trust Company-Notes

On September 30, 1999, the City issued a general obligation note to Wilmington Trust Bank in the amount of \$115,000, carrying a maturity date of September 30, 2009. The note was for a term of ten years with a fifteen-year amortization and called for monthly payments of \$1,175.52. Interest was payable at the adjusted rate [defined as the annual rate equal to 75% of the Wilmington Trust Company's National Commercial Rate (NCR)]. The note was issued for the purpose of purchasing real estate located at 112 Clinton Street, Delaware City, and was secured with an interest in all machinery, equipment, furniture and inventory, and contract rights now owned by the City or hereafter acquired wherever located. The note was repaid in full during fiscal year 2009.

On May 23, 2008, the City entered into a loan arrangement with Wilmington Trust Company in the amount of \$234,000. The arrangement calls for payments of interest only at a fixed rate of 3% and matures May 23, 2010. On that date the City intends to refinance the balance outstanding with long-term financing. At June 30, 2009, the balance outstanding was \$203,015.

## NOTE 8 - LONG-TERM DEBT OBLIGATIONS (continued)

## General Obligation Bonds and Notes (continued)

## Sun National Bank-Note

On January 9, 2003, the City issued a general obligation note to Sun National Bank in the amount of \$50,000, with a maturity date of April 10, 2013. The note was issued for the purpose of funding the "Revolving Loan Fund" for the Façade Improvement Program. The note is secured with the full faith and credit of the City, and the assignment of tax revenues. At June 30, 2009, the note repayment schedule [based on an interest rate of 6.49%] follows:

Years Ending June 30	<u>Pri</u>	<u>ncipal</u>	<u>In</u>	<u>terest</u>		<u> Total</u>
2010 2011 2012 2013	\$	5,399 5,760 6,145 5,640	\$	1,332 971 586 213	Ş	6,731 6,731 6,731 5,853
Total required payments	<u>\$</u>	22,944	<u>\$</u>	3,102	<u>\$</u>	26,046

## Sun National Bank-Lines of Credit

On October 25, 2007, the City opened two non-revolving lines of credit with Sun National Bank in the amounts of \$300,000 and \$200,000. The lines of credit required nine monthly payments of interest only at the bank's prime rate minus 1%, floating, beginning with the payment due November 25, 2007. The principal balance outstanding on the lines of credit was converted to a five year term loan with fixed principal payments based on a twenty-five year amortization with the final payment due July 25, 2013. The lines of credit are collateralized with the real property located in New Castle County, State of Delaware, as stipulated in the security agreement.

At June 30, 2009, the \$300,000 loan repayment schedule [based on an effective interest rate of 2.25%] follows:

Years Ending June 30	<u>Principal</u>	<u>Interest</u>	<u> </u>
2010 2011 2012 2013 2014	\$ 12,000 12,000 12,000 12,000 244,000	\$ 6,446 6,176 5,906 5,636 458	\$ 18,446 18,176 17,906 17,636 244,458
Total required payments	<u>\$ 292,000</u>	<u>\$ 24,622</u>	<u>\$ 316,622</u>

## NOTE 8 - LONG-TERM DEBT OBLIGATIONS (continued)

<u>General Obligation Bonds and Notes</u> (continued)

### <u>Sun National Bank-Lines of Credit</u> (continued)

At June 30, 2009, the \$200,000 loan repayment schedule [based on an effective interest rate of 2.25%] follows:

Years Ending June 30	<u>Principal</u>	<u>Interest</u>	
2010 2011 2012 2013 2014	\$ 8,000 8,000 8,000 8,000 162,667	\$ 4,298 4,118 3,938 3,758 305	\$ 12,298 12,118 11,938 11,758 162,972
Total required payments	<u>\$ 194,667</u>	<u>\$ 16,417</u>	<u>\$ 211,084</u>

#### Ford Motor Credit Corporation

On May 18, 2006, the City entered into a lease-purchase arrangement with Ford Motor Credit Corporation in the amount of \$20,057, with a maturity date of July 15, 2008. Interest was payable at an annual rate of 6.80%. The arrangement was for the purchase of a 2006 Ford Crown Victoria. The note was repaid during fiscal year 2009.

On May 16, 2008, the City entered into a lease-purchase arrangement with Ford Motor Credit Corporation in the amount of \$20,442, with a maturity date of July 15, 2010. Interest is payable at an annual rate of 5.95%. The arrangement was for the purchase of a 2008 Ford Crown Victoria, and is secured with an interest in the vehicle. At June 30, 2009, the repayment schedule is as follows:

Years Ending June 30	<u>Principal</u>		In	<u>terest</u>	Total		
2010 2011	\$	6,487 6,873	\$	795 408	\$	7,282 7,281	
Total required payments	<u>\$</u>	13,360	<u>\$</u>	1,203	<u>\$</u>	14,563	

### Stoltz Foundation-Note

On September 3, 2008, the City issued a promissory note in the amount of \$25,000 with a maturity date of September 29, 2011. The note carries an interest rate of 3.50% and requires monthly payments of \$732.55 [principal and interest]. The proceeds were used to purchase a 2008 Dodge Charger. At June 30, 2009, the repayment schedule is as follows:

Years Ending June 30	<u>Principal</u>		<u>In</u>	<u>terest</u>	<u> </u>		
2010 2011 2012	\$	8,258 8,551 2,185	\$	713 420 13	\$	8,971 8,971 2,198	
Total required payments	<u>\$</u>	18,994	<u>\$</u>	1,146	<u>\$</u>	20,140	

## NOTE 8 - LONG-TERM DEBT OBLIGATIONS (continued)

## General Obligation Bonds and Notes (continued)

## <u>Citizens Bank-Bond</u>

On June 15, 2006, the City issued a General Obligation Bond to Citizens Bank in the amount of \$355,000, with a maturity date of June 15, 2021. The bond carries an annual interest rate of 5.125% on the principal amount thereof, and requires monthly payments of \$2,830.49 [principal and interest]. The note was issued for the purpose of funding the City's 2006 Capital Improvement Projects. The bond is secured with the full faith and credit of the City. At June 30, 2009, the repayment schedule is as follows:

Years Ending June 30	<u>Principal</u>	Interest	Total
$\begin{array}{r} 2010\\ 2011\\ 2012\\ 2013\\ 2014\\ 2015-2019\\ 2020-2021 \end{array}$	\$ 19,008 20,005 21,055 22,160 23,322 136,303 59,175	<pre>\$ 14,958 13,961 12,911 11,806 10,644 33,526 2,361</pre>	\$ 33,966 33,966 33,966 33,966 33,966 169,829 61,536
Total required payments	<u>\$ 301,028</u>	<u>\$ 100,167</u>	<u>\$ 401,195</u>

### General Obligation Bonds, Series 1995

The general obligation bonds, Series 1995 [originally issued in the amount of \$662,000] carry a maturity date of February 21, 2037. The proceeds of the general obligation bonds were used to finance the City's "Water System Improvement Project". The bonds carry a fixed interest rate of 5.00% per annum and are payable in quarterly installments of \$9,593, including interest. At June 30, 2009, the repayment schedule is as follows:

Years Ending June 30	<u>Principal</u>	Interest	Total
$\begin{array}{c} 2010\\ 2011\\ 2012\\ 2013\\ 2014\\ 2015-2019\\ 2020-2024\\ 2025-2029\\ 2030-2034\\ 2035-2037\\ \end{array}$	\$ 9,874 10,375 10,905 11,461 12,044 70,076 89,840 115,178 147,662 96,067	\$ 28,498 27,997 27,467 26,911 26,328 121,784 102,020 76,682 44,198 7,393	<pre>\$ 38,372 38,372 38,372 38,372 38,372 191,860 191,860 191,860 191,860 191,860 103,460</pre>
Total required payments	<u>\$ 573,482</u>	<u>\$ 489,278</u>	<u>\$1,062,760</u>

## NOTE 8 - LONG-TERM DEBT OBLIGATIONS (continued)

## <u>General Obligation Bonds and Notes</u> (continued)

## General Obligation Bond, Series 2006

On October 11, 2006, the City issued a General Obligation Bond to the Delaware Safe Drinking Water Revolving Fund, Delaware Department of Health & Social Services, Division of Public Health in the amount of \$273,237, with a maturity date of August 1, 2027. The bond carries an annual interest rate of 2.76% on the principal amount thereof, and requires semiannual payments of principal and interest on August 1 and February 1 of each year. The bond was issued for the purpose of funding the Delaware City Well 5 Upgrade Project. The bond is secured with the full faith and credit of the City. At June 30, 2009, the repayment schedule is as follows:

Years Ending June 30	<u>Principal</u>	Interest	<u>    Total    </u>
$\begin{array}{r} 2010\\ 2011\\ 2012\\ 2013\\ 2014\\ 2015-2019\\ 2020-2024\\ 2025-2028\end{array}$	<pre>\$ 10,836 11,137 11,446 11,764 12,091 65,689 75,338 59,229</pre>	\$ 7,033 6,732 6,423 6,105 5,778 23,658 14,009 3,315	<pre>\$ 17,869 17,869 17,869 17,869 17,869 17,869 89,347 89,347 62,544</pre>
Total required payments	<u>\$ 257,530</u>	<u>\$ 73,053</u>	<u>\$ 330,583</u>

### SERCAP Note

On May 21, 2002, the City issued a general obligation note to the Southeast Rural Community Assistance Project, Inc. [SERCAP] in the amount of \$131,250, with an annual interest rate of 5.00%. The note requires monthly payments of \$1,037.90 [principal and interest] for fifteen years and matures on May 21, 2017. The note was issued for the City's "Well No. 4 Water Filter Rehabilitation Project". The note is secured with an interest in land [parcel no. 22.008.00.055] located at 321 Washington Street, Delaware City, Delaware. At June 30, 2009, the repayment schedule is as follows:

Years Ending June 30	<u>Principal</u>	Interest	Total
2010 2011 2012 2013 2014 2015-2017	\$ 8,585 9,025 9,486 9,972 10,482 33,717	\$ 3,870 3,430 2,969 2,483 1,973 2,614	\$ 12,455 12,455 12,455 12,455 12,455 12,455 36,331
Total required payments	<u>\$ 81,267</u>	<u>\$ 17,339</u>	<u>\$ 98,606</u>

## NOTE 8 - LONG-TERM DEBT OBLIGATIONS (continued)

General Obligation Bonds and Notes (continued)

Future maturities of principal and interest payments follow:

Years Ending June 30		<u>neral Obli</u> cincipal		ion Bonds nterest		<u>eral Obli</u> Cincipal		on Notes Iterest	Totals
<u>Governmental A</u>	Activ	vities:							
2010 2011 2012 2013 2014 2015-2019 2020-2021	\$	19,008 20,005 21,055 22,160 23,322 136,303 59,175	\$	14,958 13,961 12,911 11,806 10,644 33,526 2,361	\$	243,159 41,184 28,330 25,640 406,667 	\$	18,152 12,093 10,443 9,607 763 	\$ 295,277 87,243 72,739 69,213 441,396 169,829 61,536
Totals	<u>\$</u>	301,028	<u>\$</u>	100,167	<u>\$</u>	744,980	<u>\$</u>	51,058	<u>\$ 1,197,233</u>
<u>Business-Type</u>	Acti	vities:							
$\begin{array}{c} 2010\\ 2011\\ 2012\\ 2013\\ 2014\\ 2015-2019\\ 2020-2024\\ 2025-2029\\ 2030-2034\\ 2035-2037\\ \end{array}$	\$	20,709 21,513 22,351 23,225 24,135 135,765 165,178 174,407 147,662 96,067	\$	35,532 34,728 33,890 33,016 32,106 145,442 116,029 79,997 44,198 7,393	\$	8,585 9,025 9,486 9,972 10,482 33,717 	\$	3,870 3,430 2,969 2,483 1,973 2,614 	\$ 68,696 68,696 68,696 68,696 317,538 281,207 254,404 191,860 103,460
Totals	<u>\$</u>	831,012	<u>\$</u>	<u>562,331</u>	<u>\$</u>	81,267	<u>\$</u>	17,339	<u>\$ 1,491,949</u>

## NOTE 9 - LEASING ARRANGEMENTS

At June 30, the City is involved with the following arrangements:

## <u>Operating Lease as Lessee</u>

The City leases the following equipment under an operating leasing arrangement. Total rental expense for years ended June 30, 2009 and 2008 was \$3,588 and \$3,588, respectively.

Description	nthly ntals	Expiration	Date
Kyocera KM-4039 Digital Copy System	\$ 299	September,	2009

At June 30, 2009, the minimum future rental payments under the noncancelable leasing arrangement having remaining terms in excess of one year in the aggregate are:

Years Ending June 30	Amc	unt
2010	<u>\$</u>	897
Total minimum future rental payments required	<u>\$</u>	897

### **NOTE 9 - LEASING ARRANGEMENTS** (continued)

#### Operating Leases as Lessor

The City is the lessor of certain real property under operating leasing arrangements expiring at various dates through 2010. The following is a summary of property held for lease at June 30, 2009:

Property Under Lease	Purpose of Rental	 Cost Basis
Certain land parcels Water Tower-Air Rights	Commercial Mobile Antennae	\$ 

The lease arrangements are generally based on a percentage of lessee collections and as such the rentals cannot be estimated for future periods. Total rentals received for the years ended June 30, 2009 and 2008 was \$70,655 and \$69,437, respectively.

### NOTE 10 - LINE OF CREDIT

On May 18, 2009, the City renewed a general obligation note for \$200,000 to Sun National Bank. The note [a line of credit] carries a variable interest rate with a maturity date of May 31, 2010. The note was issued for the purpose of providing working capital and was secured with the full faith and credit of the City and the assignment of tax revenues. At June 30, 2009 and 2008, the City had no balance outstanding, respectively.

### NOTE 11 - COMMITMENTS AND CONTINGENCIES

In the normal course of business, there are outstanding various commitments and contingent liabilities in addition to the normal encumbrances for the purchase of goods and services. The City does not anticipate losses as a result of these transactions.

#### Government Grant/Award Programs

The City participates in a number of federally and state assisted programs. These programs are subject to program compliance audits by the grantors or their representatives. Accordingly, the City's compliance with applicable program requirements will be established at some future date. The amount, if any, of expenditures, not already disclosed, which may be disallowed by the granting agencies cannot be determined at this time although the City expects such amounts, if any, to be immaterial.

#### Loan Commitments

On October 22, 2008, the City issued a promissory note to Wilmington Trust Company in the amount of \$60,000 carrying a variable interest rate [currently at 2.70%]. As of June 30, 2009, the City has not drawn down any funds from the Bank.

**Required Supplemental Information [RSI] Section** 

## CITY OF DELAWARE CITY, DELAWARE

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE-BUDGET AND ACTUAL-GENERAL FUND Year Ended June 30, 2009

						7		ance with al Budget
		Budgeted	Am	ounts		Actual		ositive
	Or	<u>iginal</u>		Final		Amounts	(Ne	<u>egative)</u>
REVENUES								
Taxes:	4		4		~	coo 00c		
Real estate taxes Real estate transfer taxes	\$	696,500 40,000	\$	696,500 40,000	\$	693,226 24,395	\$	(3,274) (15,605)
Cable franchise taxes		9,500		9,500		13,316		3,816
Licenses and permits		2,000		2,000		4,520		2,520
Intergovernmental revenues		-,		_,		-,		_,
Police fines		15,000		15,000		11,617		(3,383)
Charges for services		5,250		5,250		5,268		18
Public service contracts Interest and rents		02 200						1 0 0 0
Miscellaneous revenues		83,200 2,000		83,200 2,000		85,060 15,039		1,860 13,039
Total revenues		853,450		853,450		852,441		(1,009)
								, , , , , , , , , , , , , , , , , , , ,
EXPENDITURES Current:								
General government		269,052		281,703		267,336		14,367
Public safety-police		241,278		225,627		215,758		9,869
Public works-streets		120,472		120,472		120,711		(239)
Public works-sanitation		148,000		148,000		145,612		2,388
Standing Committees Youth Center		300		300		25 026		300
Capital outlay		16,000		16,000		25,036 377,261		(9,036) (377,261)
Debt service		88,348		91,348		88,771		2,577
Total expenditures		883,450		883,450		1,240,485		(357,035)
EXCESS (DEFICIT)								
REVENUES OVER EXPENDITURES		(30,000)		(30,000)		(388,044)		(358,044)
				<u> </u>				
OFFICE STNANGING COUDCES (MORG)								
OTHER FINANCING SOURCES (USES) Proceeds from new financing						428,015		428,015
Capital lease arrangement						+20,015		420,013
Proceeds from sale of capital assets								
Operating transfers in (out)		10,000		10,000		5,780		(4,220)
Total other financing sources (uses)		10,000		10,000		433,795		423,795
NET CHANGE IN FUND BALANCE		(20,000)		(20,000)		45,751		65,751
FUND BALANCE								
Beginning of year		20,000		20,000		77,108		57,108
	4	_	4		-	100.050		100.050
End of year	<u>\$</u>	•••	<u>\$</u>	•••	<u>\$</u>	122,859	<u>\$</u>	122,859

#### SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The City annually adopts a budget for the general fund financial statements. The budgets are integrated into the accounting system, and the budgetary data, as presented in the financial statements for all funds with annual budgets, compare the expenditures with the amended budgets. The budgets for the governmental funds are presented on the modified accrual basis of accounting. Accordingly, the accompanying budgetary comparison schedule for the general fund presents actual expenditures in accordance with the U.S. generally accepted accounting principles on a basis consistent with the legally adopted budgets as amended. Unexpended appropriations on annual budgets lapse at the end of each fiscal year.

#### Material Violations

There were no material violations of the annual appropriated budget of the general fund for fiscal year 2009.

See Report of Independent Auditor

**Additional Information Section** 

**CITY OF DELAWARE CITY, DELAWARE** COMBINING BALANCE SHEET-SPECIAL REVENUE FUND June 30, 2009 With Comparative Totals for 2008

					State Funding						Revolving						
		Federal Funding		Municipal <u>Street Aid</u>		SALLE and EIDE		Other		Local Funding		Loan Fund				<u>2008</u>	
ASSETS	Fun													2009			
ASSETS																	
ASSETS																	
Cash and equivalents	\$		\$	136	\$		\$		\$		\$	91,837	\$	91,973	\$	75,802	
Certificates of deposit										368,924				368,924		357,067	
Due from other governments				• • •				54,575						54,575		22,781	
Notes receivable		1 0 0 0		• • •						•••		2,040		2,040		24,081	
Interfund balances		1,920		<u></u>		9,293		( <u>49,588</u> )		(877)		<u> </u>		(39,252)		28,182	
TOTAL ASSETS	\$	1,920	\$	136	\$	9,293	\$	4,987	\$	368,047	\$	93,877	\$	478,260	\$	507,913	
							_										
LIABILITIES AND FUND BALANCES																	
LIABILITIES																	
Contract payable	\$		\$	• • •	\$		\$		\$		\$		\$		\$	41,230	
Refundable advances and deposits		1,920		<u></u>		9,293		4,987		368,047		<u> </u>		384,247		366,800	
Total liabilities		1,920		<u></u>		9,293		4,987		368,047		•••		384,247		408,030	
FUND BALANCES																	
Reserved for notes receivable								• • •				2,040		2,040		24,081	
Reserved for specific programs				136		<u></u>		<u></u>				91,837		91,973		75,802	
Total fund balances				136						<u></u>	_	93,877		<u>94,013</u>		<u>99,883</u>	
TOTAL LIABILITIES AND FUND BALANCES	<u>\$</u>	1,920	<u>\$</u>	136	<u>\$</u>	9,293	\$	4,987	<u>\$</u>	368,047	<u>\$</u>	93,877	<u>\$</u>	478,260	<u>\$</u>	507,913	

See Report of Independent Auditor

CITY OF DELAWARE CITY, DELAWARE COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES-SPECIAL REVENUE FUND Year Ended June 30, 2009 With Comparative Totals for 2008

			tate Funding			Revolving					
	Federal	Municipal	SALLE		Local	Loan		als			
	Funding	<u>Street Aid</u>	and EIDE	Other	Funding	Fund	2009	2008			
REVENUES											
Intergovernmental revenues:			i.								
Federal	\$ 32,566	\$	\$	\$	ş	\$	\$ 32,566	\$1,014,169			
State		53,987	5,992	298,041			358,020	228,269			
Local			• • •		36,126		36,126	400			
Interest revenue		141				861	1,002	3,462			
Total revenues	32,566	54,128	5,992	298,041	36,126	861	427,714	1,246,300			
EXPENDITURES											
Current:											
Public safety-police	5,091		1,760		1,000		7,851	29,644			
Public works-streets		30,970	•••				30,970	30,016			
Parks and recreation				3,541	34,650		38,191	6,127			
Youth Center				34,200			34,200	57,143			
Capital outlay:											
Public safety-police	27,475		4,232				31,707				
Public works-streets			•••								
Parks and recreation				220,300	476		220,776	1,058,844			
Youth Center				• • • •				29,014			
Debt service:											
Principal		11,960				5,095	17,055	16,055			
Interest and other fees		11,140	<u> </u>			1,694	12,834	13,786			
Total expenditures	32,566	54,070	5,992	258,041	36,126	6,789	393,584	1,240,629			
EXCESS REVENUES OVER											
(UNDER) EXPENDITURES		58		40,000		(5,928)	34,130	5,671			
						,					
OTHER FINANCING SOURCES (USES)											
Operating transfers in	• • •	• • •	•••	•••	• • •	• • •	• • •	10,648			
Operating transfers out	<u> </u>	<u> </u>	<u> </u>	(40,000)		<u> </u>	(40,000)	<u> </u>			
Total other financing											
sources (uses)	<u> </u>	<u> </u>	····	(40,000)	<u> </u>	<u> </u>	(40,000)	10,648			
NET CHANGES IN FUND BALANCES		58				(5,020)	(5,870)	16,319			
NET CHANGES IN FUND BALANCES		58				(5,928)	(5,8/0)	10,319			
FUND BALANCES											
Beginning of year	<u> </u>	78	<u> </u>	<u> </u>	<u> </u>	99,805	99,883	83,564			
End of year	<u>ş</u>	<u>\$ 136</u>	<u>\$</u>	<u>\$</u>	<u>ş</u>	<u>\$ 93,877</u>	<u>\$ 94,013</u>	<u>\$ 99,883</u>			

See Report of Independent Auditor