

**City of Delaware City
Delaware
December 13, 2019**

TO: Mayor and City Council
VIA: Chief David L. Baylor, City Manager
FROM: Michelle Y. Graham, Finance Manager
SUBJECT: Financial Report as of November 30, 2019

Below please find the internal (unaudited) income and expense statement and check register for the 5 months ended November 30, 2019.

General Fund Revenues			
Department	Budget	Actual	%
Non-Departmental	1,141,241.00	1,039,336.45	91.07%
General Administration	221,900.00	88,782.69	40.01%
Code Enforcement	9,000.00	4,530.00	50.33%
Public Safety	400,850.00	18,556.30	4.63%
Community Center	43,000.00	26,979.68	62.74%
Sanitation	5,000.00	1,656.00	33.12%
Streets	-	17,444.15	0.00%
Drainage	-	84,599.62	0.00%
Total General Fund Revenues	1,820,991.00	1,281,884.89	70.39%

General Fund Expenditures			
Department	Budget	Actual	%
General Administration	871,612.00	239,788.95	27.51%
Code Enforcement	16,350.00	3,343.29	20.45%
Public Safety	393,300.00	188,641.85	47.96%
Community Center	56,050.00	24,979.68	44.57%
Public Works	45,500.00	10,242.50	22.51%
Sanitation	150,900.00	68,069.51	45.11%
Yard Waste	30,000.00	11,560.00	38.53%
Stormwater	33,450.00	10,818.45	32.34%
Streets	46,000.00	20,666.60	44.93%
Drainage	1,500.00	26,550.46	1770.03%
Parks	38,500.00	30,885.81	80.22%
Tree Management	11,000.00	7,495.00	68.14%
Recycling Collections	30,000.00	10,801.55	36.01%
Debt Service	96,829.00	22,750.10	23.50%
Total General Fund Expenditures	1,820,991.00	676,593.75	37.16%
General Fund Operating Surplus (Deficit)	-	605,291.14	-

General Fund:

The General Fund Surplus is currently \$605,291.14. Non-departmental revenues, which includes Real Estate Taxes are at 91.07% of their budgeted amount. Code Enforcement and Community Center revenues are trending at 50.33% & 62.74% respectively of their budgeted amounts. Overall General Fund revenue is currently at 70.39% of the FY 20 budget.

Expenditures are currently trending at 37.16% of the adopted budget. Parks and Tree Management are trending ahead of the fiscal year budget due to overdue maintenance and repairs that are currently being done.

Account	Account Description	Budget	Actual	Variance
	GENERAL FUND REVENUES	1,820,991.00	1,281,884.89	
	GENERAL FUND EXPENDITURES	1,820,991.00	676,593.75	
	CHANGE IN FUND BALANCE		605,291.14	

Non-Departmental Revenues:

Non-Departmental revenues are not attributable to the actions of one department's activities. The accounts that would fall under this classification are below:

Account Id	Account Description	Budget	Actual	Variance
01-000-4000	REAL ESTATE TAXES	782,000.00	781,925.14	(74.86)
01-000-4002	REAL ESTATE PENALTIES	0.00	1,288.68	1,288.68
01-000-4005	INTEREST INCOME	500.00	566.23	66.23
01-000-4060	CABLE FRANCHISE FEE	17,000.00	8,252.74	(8,747.26)
01-000-4065	PILOT	200,000.00	200,000.00	-
01-000-4810	TRANSFER IN - WATER FUND	71,741.00	0	(71,741.00)
01-000-4811	TRANSFER IN - REAL ESTATE TRANSFER TAX	70,000.00	47,303.66	(22,696.34)
	NONDEPARTMENTAL REVENUES	1,141,241.00	1,039,336.45	(101,904.55)

General Administration:

General Administration revenues are those revenues attributable to the activities performed by the General Administration department. These include business and contractor’s licenses, permits, and property and lease agreements.

Account	Account Description	Budget	Actual	Variance
01-000-4010	FINES/ADMINISTRATIVE FEES - GA	400.00	0	(400.00)
01-000-4020	LICENSES AND PERMITS	67,500.00	36,916.80	(30,583.20)
01-000-4025	MISCELLANEOUS REVENUE	0.00	2,562.18	2,562.18
01-000-4035	SALES - GA	500.00	142.25	(357.75)
01-000-4045	RENTAL PROPERTY	17,500.00	8,400.00	(9,100.00)
01-000-4050	CELL TOWER LEASE / BALLFIELD	82,000.00	35,584.46	(46,415.54)
01-000-4055	AAT (CNS) LEASES	54,000.00	0	(54,000.00)
01-000-4901	CLG HISTORIC PRESERVATION GRANT	0.00	5,177.00	5,177.00
	GENERAL ADMINISTRATION REVENUES	221,900.00	88,782.69	(133,117.31)

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-000-5000	SALARIES - GENERAL ADMINISTRATION	135,728.00	56,596.46	79,131.54
01-000-5005	SALARIES - MAYOR & COUNCIL	650.00	262.50	387.50
01-000-5006	SALARIES - CITY SECRETARY	4,500.00	866.05	3,633.95
01-000-5010	PAYROLL TAXES - GA	0.00	4,790.14	(4,790.14)
01-000-5020	RETIREMENT PLAN - GA	4,000.00	615.44	3,384.56
01-000-5035	ADVERTISING - GA	2,000.00	0	2,000.00
01-000-5040	ASSESSOR - GA	2,500.00	2,500.00	-
01-000-5050	AUDIT - GA	22,000.00	13,330.00	8,670.00
01-000-5055	PAYROLL PROCESSING FEES - GA	2,000.00	617.55	1,382.45
01-000-5065	CELL PHONES - GA	300.00	0	300.00
01-000-5070	CONTRACTUAL/PROFESSIONAL SERVICES - GA	20,000.00	24,773.24	(4,773.24)
01-000-5095	GIFTS AND AWARDS	300.00	0	300.00
01-000-5100	DUES/SUBSCRIPTIONS/MEETINGS - GA	2,500.00	503.94	1,996.06
01-000-5110	ELECTION EXPENSE - GA	600.00	0	600.00
01-000-5120	ELECTRICITY - GA	55,000.00	25,968.04	29,031.96
01-000-5130	ENTERTAINMENT/ACTIVITIES - GA	250.00	0	250.00
01-000-5135	FEES/INTEREST/PENALTIES - GA	1,400.00	1,046.25	353.75
01-000-5140	GAS & OIL / VEHICLE - GA	1,000.00	0	1,000.00
01-000-5150	HEATING FUEL - GA	2,000.00	187.38	1,812.62
01-000-5160	INSURANCE / GENERAL - GA	45,000.00	28,615.00	16,385.00
01-000-5170	INSURANCE / HEALTH - GA	35,000.00	8,510.85	26,489.15
01-000-5190	INSURANCE / PUB. OFF. LIAB. - GA	9,000.00	0	9,000.00
01-000-5250	LEASE - PURCHASE/EQUIPMENT - GA	8,000.00	1,989.45	6,010.55
01-000-5270	LEGAL - GA	55,000.00	23,643.22	31,356.78
01-000-5280	MAILINGS / POSTAGE - GA	3,000.00	1,038.18	1,961.82
01-000-5290	MAINTENANCE / BUILDING - GA	27,934.00	30,045.50	(2,111.50)
01-000-5300	MAINTENANCE / EQUIPMENT - GA	100.00	0.00	100.00

01-000-5330	MATERIALS & SUPPLIES - GA	500.00	459.73	40.27
01-000-5340	MISCELLANEOUS EXPENDITURES - GA	500.00	0	500.00
01-000-5350	OFFICE SUPPLIES - GA	7,500.00	1,099.02	6,400.98
01-000-5355	PLANNING & INSPECTIONS - GA	30,000.00	8,256.00	21,744.00
01-000-5365	SEWER CHARGES NEW CASTLE COUNTY - GA	200.00	64.30	135.70
01-000-5370	TELEPHONE - GA	8,000.00	3,955.71	4,044.29
01-000-5390	TRAINING, TRAVEL, FOOD - GA	3,500.00	55.00	3,445.00
01-000-8000	OPERATING TRANSFERS - GA	381,650.00	0	381,650.00
	GENERAL ADMINISTRATION EXPENDITURES	871,612.00	239,788.95	631,823.05

Contractual/Professional Services has a negative variance of \$4,773.24. This expenditure line will need to be amended. It was not accurately budgeted based upon historical actual spending amounts for this expenditure line.

Code Enforcement:

Code Enforcement activities are related to violations of the City's ordinances and act as an effort to promote upkeep of properties located in the City's jurisdiction.

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-050-4010	FINES/FEES/PENALTIES - CE	9,000.00	4,530.00	(4,470.00)
	CODE ENFORCEMENT REVENUES	9,000.00	4,530.00	(4,470.00)
01-050-5070	CONTRACTUAL/PROFESSIONAL SERVICES - CE	16,000.00	3,300.00	12,700.00
01-050-5140	GAS & OIL / VEHICLE - CE	350.00	43.29	306.71
	CODE ENFORCEMENT EXPENDITURES	16,350.00	3,343.29	13,006.71

Public Safety:

Public Safety revenues are those revenues generated by the activities of the Delaware City Police Department. These include judgments rendered by courts, towing fees, extra duty requests, and grant revenues provided by State law enforcement agencies.

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-100-4010	FINES - PS	10,000.00	3,329.57	(6,670.43)
01-100-4020	CHARGE SERVICES - EXTRA DUTY PS	9,000.00	7,390.00	(1,610.00)
01-100-4025	PERMITS - SPECIAL EVENTS	200.00	50.00	(150.00)
01-100-4080	CONTRACT REIMBURSEMENT - PS	0.00	1,500.00	1,500.00
01-100-4810	INTRAFUND TRANSFER - GENERAL ADMIN	381,650.00	0	(381,650.00)
01-101-4900	COMBAT VIOLENT CRIME	0.00	4,076.73	4,076.73
01-103-4900	OFFICE OF HIGHWAY SAFETY	0.00	2,210.00	2,210.00
	PUBLIC SAFETY REVENUES	400,850.00	18,556.30	(382,293.70)

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-100-5000	SALARIES - FULL-TIME DUTY	280,000.00	83,476.45	196,523.55
01-100-5001	SALARIES - PART-TIME DUTY	0.00	4,846.25	(4,846.25)
01-100-5002	SALARIES - EXTRA DUTY	0.00	5,110.00	(5,110.00)
01-100-5003	SALARIES - OVERTIME	0.00	3,758.58	(3,758.58)
01-100-5010	PAYROLL TAXES - PS	0.00	8,054.10	(8,054.10)
01-100-5020	RETIREMENT PLANS - PS	2,000.00	500.00	1,500.00
01-100-5065	CELL PHONES / MDT AIR-CARD SERVICE - PS	1,700.00	1,003.85	696.15
01-100-5070	CONTRACTUAL/PROFESSIONAL SERVICE - PS	1,500.00	3,099.00	(1,599.00)
01-100-5100	DUES/SUBSCRIPTIONS - PS	1,100.00	0	1,100.00
01-100-5120	ELECTRICITY - PS	9,000.00	6,428.44	2,571.56
01-100-5140	GAS & OIL / VEHICLE - PS	12,500.00	5,470.01	7,029.99
01-100-5150	HEATING FUEL - PS	1,000.00	124.91	875.09
01-100-5160	INSURANCE / GENERAL - PUBLIC SAFETY	12,500.00	0	12,500.00
01-100-5170	INSURANCE / HEALTH - PS	35,000.00	14,295.30	20,704.70
01-100-5250	LEASE - PURCHASE/EQUIPMENT - PS	5,100.00	22,239.38	(17,139.38)
01-100-5260	LEASE - PURCHASE/VEHICLE - PS	11,000.00	9,491.23	1,508.77
01-100-5280	MAILINGS / POSTAGE - PS	50.00	0	50.00
01-100-5290	MAINTENANCE / BUILDING - PS	2,500.00	3,370.77	(870.77)
01-100-5300	MAINTENANCE / EQUIPMENT - PS	250.00	37.50	212.50
01-100-5310	MAINTENANCE / SYSTEMS - PS	0.00	650.00	(650.00)
01-100-5320	MAINTENANCE / VEHICLE - PS	10,500.00	8,744.39	1,755.61
01-100-5330	MATERIALS & SUPPLIES - PS	1,500.00	1,503.14	(3.14)
01-100-5340	MISCELLANEOUS EXPENDITURES - PS	300.00	0	300.00
01-100-5350	OFFICE SUPPLIES - PS	1,000.00	0	1,000.00
01-100-5390	TRAINING, TRAVEL & FOOD - PS	300.00	50.00	250.00
01-100-5400	UNIFORM & PERSONAL EQUIPMENT - PS	4,500.00	101.82	4,398.18
01-101-0000	COMBAT VIOLENT CRIME	0	0	-
01-101-5000	SALARIES	0.00	4,076.73	(4,076.73)
01-103-0000	OFFICE OF HIGHWAY SAFETY	0	0	-
01-103-5000	SALARIES	0.00	2,210.00	(2,210.00)
	PUBLIC SAFETY EXPENDITURES	393,300.00	188,641.85	204,658.15

Community Center:

Community Center revenues are those that are received to support the operation and maintenance of the community center. Primarily, these are rental payments from Reedy Point Players, reimbursement of utility expenditures for the Delaware City Library, and Grant-In-Aid revenues received from the State.

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-200-4015	DONATIONS - CC	1,000.00	0	1,000.00
01-200-4045	EVENT/ACTIVITY RENTAL REVENUE - CC	2,000.00	2,700.00	(700.00)
01-200-4100	DELAWARE CITY LIBRARY	0.00	5,654.97	(5,654.97)
01-200-4900	GRANT-IN-AID	40,000.00	16,624.71	23,375.29
01-200-4902	NEW CASTLE COUNTY COUNCIL GRANT	0.00	2,000.00	(2,000.00)
	COMMUNITY CENTER REVENUES	43,000.00	26,979.68	16,020.32

The City secured a \$2,000.00 grant from New Castle County Council to be used for Community Center expenses.

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-200-5000	SALARIES - CC	6,000.00	2,500.00	3,500.00
01-200-5010	PAYROLL TAXES - CC	650.00	231.25	418.75
01-200-5070	CONTRACTUAL/PROFESSIONAL SERVICES - CC	2,000.00	326.00	1,674.00
01-200-5120	ELECTRICITY - CC	16,000.00	8,606.89	7,393.11
01-200-5130	EVENTS/ACTIVITIES/TRIPS - CC	0.00	25.00	(25.00)
01-200-5150	HEATING FUEL - CC	14,000.00	818.09	13,181.91
01-200-5290	MAINTENANCE / BUILDING - CC	15,000.00	11,885.80	3,114.20
01-200-5330	MATERIALS & SUPPLIES - CC	500.00	0	500.00
01-200-5365	SEWER CHARGES - NEW CASTLE COUNTY	300.00	141.44	158.56
01-200-5370	TELEPHONE - CC	1,600.00	445.21	1,154.79
	COMMUNITY CENTER EXPENDITURES	56,050.00	24,979.68	31,070.32

Community Center Expenditures are trending at 44% of the annual budget. Maintenance/Building expenditures currently at 79% of the budget due to multiple repairs to the A/C unit as well as over due repairs to the restrooms.

Public Works:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-300-5070	CONTRACTUAL/PROFESSIONAL SERVICES - PW	35,000.00	10,242.50	24,757.50
01-300-5300	MAINTENANCE / EQUIPMENT - PW	1,500.00	0	1,500.00
01-300-5353	OPERATIONS/EXPENDITURES - STORMS PW	9,000.00	0	9,000.00
	PUBLIC WORKS EXPENDITURES	45,500.00	10,242.50	35,257.50

Sanitation:

Current sanitation revenues are those fees charged to property owners that are outside of the property limits, and extra cart fees for City residents.

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-350-4000	SANITATION FEES	5,000.00	1,656.00	(3,344.00)
	SANITATION REVENUES	5,000.00	1,656.00	(3,344.00)

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-350-5070	CONTRACTUAL/PROFESSIONAL SERVICES - SN	150,000.00	68,069.51	81,930.49
01-350-5330	MATERIALS & SUPPLIES - SN	900.00	0	900.00
	SANITATION EXPENDITURES	150,900.00	68,069.51	82,830.49

Yard Waste:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-360-5070	CONTRACTUAL/PROFESSIONAL SERVICES - YW	30,000.00	11,560.00	18,440.00
	YARDWASTE EXPENDITURES	30,000.00	11,560.00	18,440.00

Stormwater:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-380-5070	CONTRACTUAL/PROFESSIONAL SERVICES - SW	30,000.00	9,148.62	20,851.38
01-380-5120	ELECTRICITY - SW	1,250.00	1,669.83	(419.83)
01-380-5310	MAINTENANCE / SYSTEMS - SW	1,000.00	0	1,000.00
01-380-5330	MATERIALS & SUPPLIES - SW	1,200.00	0	1,200.00
	STORMWATER EXPENDITURES	33,450.00	10,818.45	22,631.55

Streets:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-400-4810	TRANSFER IN - MUNICIPAL STREET AID FUND	0.00	17,444.15	17,444.15
	STREETS REVENUES	0.00	17,444.15	17,444.15

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-400-5070	CONTRACTUAL/PROFESSIONAL SERVICES - ST	30,000.00	4,550.15	25,449.85
01-400-5120	ELECTRICITY - ST	5,000.00	606.45	4,393.55
01-400-5310	MAINTENANCE / STREETS - ST	5,000.00	15,510.00	(10,510.00)
01-400-5330	MATERIALS & SUPPLIES - ST	6,000.00	0	6,000.00
	STREETS EXPENDITURES	46,000.00	20,666.60	25,333.40

Street Maintenance expenditures are currently trending over the FY 20 budget. Major expenses were sink hole repair work on Clinton Street and outstanding invoice for Jerry's Paving.

Drainage Revenues:

Account	Account Description	Budget	Actual	Variance
01-450-4900	DEPT OF NATURAL RESOURCES & ENVIRONMENT	0.00	28,736.05	28,736.05
01-450-4901	CLEAN WATER STATE REVOLVING LOAN FUND	0.00	55,863.57	55,863.57
	DRAINAGE REVENUES	0.00	84,599.62	84,599.62

Drainage revenues and expenditures are due to the Washington Street Flood Mitigation Project.

Drainage Expenditures:

01-450-5070	CONTRACTUAL/PROFESSIONAL SERVICES - DR	0.00	26,550.46	(26,550.46)
01-450-5310	MAINTENANCE / DRAINAGE - DR	1,500.00	0	1,500.00
	DRAINAGE EXPENDITURES	1,500.00	26,550.46	(25,050.46)

Park Maintenance Expenditures:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-500-5310	MAINTENANCE / PARKS - PK	38,000.00	29,780.00	8,220.00
01-500-5330	MATERIALS & SUPPLIES - PK	500.00	1,105.81	(605.81)
	PARKS EXPENDITURES	38,500.00	30,885.81	7,614.19

Park Maintenance expenditures are currently at 80% of the FY 20 budget. Materials & Supplies are currently over budget.

Tree Maintenance Expenditures:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-550-5070	CONTRACTUAL/PROFESSIONAL SERVICES - TR	0.00	600.00	(600.00)
01-550-5310	MAINTENANCE / TREES - TR	11,000.00	6,895.00	4,105.00
	TREE EXPENDITURES	11,000.00	7,495.00	3,505.00

Recycling Collection Expenditures:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-560-5070	CONTRACTUAL/PROFESSIONAL SERVICES - RC	30,000.00	10,801.55	19,198.45
	RECYCLING COLLECTION EXPENDITURES	30,000.00	10,801.55	19,198.45

Debt Service Expenditures:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
01-600-5900	DEBT SERVICE - WASHINGTON REVOLVING LOAN	48,829.00	0	48,829.00
01-600-5901	DEBT SERVICE - COMMUNITY CENTER ROOF	15,024.00	6,260.00	8,764.00
01-600-5902	DEBT SERVICE - STREET BOND WSFS REFI	32,976.00	16,490.10	16,485.90
	DEBT SERVICE EXPENDITURES	96,829.00	22,750.10	74,078.90

Water Fund:

Water Fund currently has net income of \$10,552.61. Revenues are currently trending at 55% of the adopted FY'20 budget. Expenses are trending at 52% of the budget.

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
02-000-4000	WATER UTILITY FEES	290,000.00	148,184.00	(141,816.00)
02-000-4020	OTHER WATER REVENUE	8,100.00	10,100.00	2,000.00
02-000-4040	REFINERY WATER UTILITY FEES	26,000.00	22,265.80	(3,734.20)
	WATER FUND REVENUES	324,100.00	180,549.80	(143,550.20)

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
02-000-5000	SALARIES - WF	58,168.00	24,740.72	33,427.28
02-000-5010	PAYROLL TAXES - WF	0.00	2,052.91	(2,052.91)
02-000-5020	RETIREMENT PLAN - WF	1,500.00	263.76	1,236.24
02-000-5070	CONTRACTUAL/PROFESSIONAL SERVICES - WF	69,000.00	34,660.00	34,340.00
02-000-5100	DUES / MEETINGS - WF	500.00	204.00	296.00
02-000-5120	ELECTRICITY - WF	20,000.00	6,097.37	13,902.63
02-000-5135	FEES/INTEREST/PENALTIES - WF	500.00	30.00	470.00
02-000-5150	HEATING FUEL - WF	2,100.00	267.36	1,832.64
02-000-5160	INSURANCE / GENERAL - WF	12,000.00	5,514.85	6,485.15
02-000-5170	INSURANCE / HEALTH - WF	12,000.00	3,647.52	8,352.48
02-000-5270	LEGAL - WF	3,500.00	582.50	2,917.50
02-000-5280	MAILINGS / POSTAGE - WF	200.00	0	200.00
02-000-5290	MAINTENANCE / BUILDING - WF	1,100.00	747.50	352.50
02-000-5310	MAINTENANCE / SYSTEM - WF	5,500.00	51,992.00	(46,492.00)
02-000-5330	MATERIALS & SUPPLIES - WF	7,500.00	1,186.98	6,313.02
02-000-5365	SEWER CHARGES NEW CASTLE COUNTY - WF	650.00	282.88	367.12
02-000-5370	TELEPHONE - WF	1,500.00	671.46	828.54
02-000-5380	TESTING - WF	400.00	0	400.00
02-000-5900	DEBT SERVICE - G/O WATER BOND	38,372.00	19,186.00	19,186.00
02-000-5940	DEBT SERVICE - WELL 5 FILTERS (SRF)	17,869.00	17,869.38	(0.38)
02-000-8000	TRANSFER OUT - GENERAL FUND	71,741.00	0	71,741.00
	WATER FUND EXPENDITURES	324,100.00	169,997.19	154,102.81

	NET INCOME (DEFICIT)	-	10,552.61	
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Real Estate Transfer Tax Fund:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
03-110-4040	REAL ESTATE TRANSFER TAXES	70,000.00	47,303.66	(22,696.34)
	REAL ESTATE TRANSFER TAX REVENUES	70,000.00	47,303.66	(22,696.34)
03-110-8000	TRANSFER OUT - GENERAL FUND	70,000.00	47,303.66	22,696.34
	REAL ESTATE TRANSFER TAX EXPENDITURES	70,000.00	47,303.66	22,696.34
	NET CHANGE IN FUND BALANCE	-	-	

Municipal Street Aid Fund:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
03-120-4900	MUNICIPAL STREET AID	-	49,593.33	49,593.33
	MUNICIPAL STREET AID REVENUES	-	49,593.33	49,593.33
03-120-8000	TRANSFER OUT - GENERAL FUND	-	17,444.15	(17,444.15)
	MUNICIPAL STREET AID EXPENDITURES	-	17,444.15	(17,444.15)
	NET CHANGE IN FUND BALANCE	-	32,149.18	

Façade Program Revolving Loan Fund:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
03-130-4005	INTEREST INCOME	-	179.24	179.24
	FAÇADE PROGRAM REVOLVING LOAN FUND REVENUES	-	179.24	179.24
03-130-0000	REVOLVING LOAN FAÇADE PROGRAM	-	-	-
	FAÇADE PROGRAM REVOLVING LOAN EXPENDITURES	-	-	-
	NET CHANGE IN FUND BALANCE	-	179.24	

State Aid to Local Law Enforcement Fund:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
03-140-4900	STATE AID TO LOCAL LAW ENFORCEMENT	-	1,870.67	1,870.67
	SALLE FUND REVENUES	-	1,870.67	1,870.67
03-140-5000	SALARIES	-	1,595.16	(1,595.16)
03-140-5070	CONTRACTUAL/PROFESSIONAL SERVICES	-	275.51	(275.51)
	SALLE FUND EXPENDITURES	-	1,870.67	(1,870.67)
	NET CHANGE IN FUND BALANCE	-	-	

Delaware City Day Component Unit:

ACCOUNT	DESCRIPTION	BUDGET	ACTUAL	VARIANCE
11-000-4015	SPONSORSHIPS	-	12,050.00	12,050.00
11-000-4025	VENDOR FEES	-	3,752.50	3,752.50
11-000-4035	TICKET SALES	-	300.00	300.00
11-000-4900	GRANT-IN-AID	-	35,000.00	35,000.00
	DELAWARE CITY DAY COMMITTEE FUND REVENUES	-	51,102.50	51,102.50
11-000-5035	ADVERTISING	-	798.24	(798.24)
11-000-5130	ENTERTAINMENT/ACTIVITIES	-	49,369.28	(49,369.28)
11-000-5330	MATERIALS/SUPPLIES	-	434.54	(434.54)
11-000-5340	MISCELLANEOUS EXPENDITURES	-	500.00	(500.00)
	DELAWARE CITY DAY COMMITTEE FUND EXPENDITURES	-	51,102.06	(51,102.06)
	NET CHANGE IN FUND BALANCE	-	0.44	

Delaware City Day currently has a \$.44 operating surplus for this fiscal year. All expenses have been paid for 2019 Delaware City Day.

Cash Balances:

Please find below the reconciled balances of our bank accounts, as of November 30, 2019 and compared to prior month balances, as well as a check register for the month of November 2019.

DESCRIPTION	10/31/2019	11/30/2019	DIFFERENCE
CASH - GENERAL FUND CHECKING	382,011.80	384,625.21	2,613.41
CASH - WSFS MONEY MARKET	366,136.27	366,361.13	224.86
CASH - VIOLENT CRIMES CHECKING ACCOUNT	13,974.20	13,974.20	-
CASH - GRANT IN AID CHECKING	51,038.62	47,996.27	(3,042.35)
CASH - MUNICIPAL STREET AID FUND	34,397.95	33,149.18	(1,248.77)
CASH - REVOLVING LOAN FACADE FUND	71,933.20	71,977.38	44.18
CASH - SALLE FUND	3,377.31	3,377.31	-
CASH - EIDE FUND	1,000.00	1,000.00	-
CASH - MAYOR'S BALL ACCOUNT	78,761.63	78,761.63	-
CASH - DELAWARE CITY DAY COMMITTEE	40,508.38	39,877.28	(631.10)
TOTAL RECONCILED BALANCE	1,043,139.36	1,041,099.59	(2,039.77)

Check #	Check Date	Vendor Name	Description	Amount
13669	11/7/2019	AECOM TECHNICAL SERVICES, INC.	DDD APPLICATION	5,740.45
13670	11/7/2019	AXON ENTERPRISE, INC	BASIC EVIDENCE.COM LICENSES	3,099.00
13671	11/7/2019	CAPITOL CLEANERS & LAUNDERERS	OCTOBER DRY CLEANING	17.81
13672	11/7/2019	CRYSTAL SPRINGS	2 X 5 GALLON BOTTLES	13.06
13673	11/7/2019	DELMARVA POWER	5500 0544 167 - TOWN HALL	2,910.07
13674	11/7/2019	DELMARVA POWER	5500 6398 873 - CLINTON ST	67.76
13675	11/7/2019	DELMARVA POWER	5500 6398 055 - WASHINGTON ST	70.20
13676	11/7/2019	DELMARVA POWER	5001 7876 892 - WASH ST STORM	314.89
13677	11/7/2019	DIAMOND STATE TIRE, INC.	POLICE CAR MAINTENANCE	683.00
13678	11/7/2019	DIAMOND COMPUTER INC.	EMAIL ADDRESSES FOR COUNCIL	52.50
13678	11/7/2019	DIAMOND COMPUTER INC.	MONTHLY ON-LINE BACKUP SERVICE	206.45
13679	11/7/2019	EDMUNDS GOVTECH	2020 SOFTWARE MAINTENANCE	12,565.00
13680	11/7/2019	NEW CASTLE COUNTY	2200800055 - 321 WASH ST	70.72
13680	11/7/2019	NEW CASTLE COUNTY	2200800057 - 407 CLINTON ST	32.15
13680	11/7/2019	NEW CASTLE COUNTY	2200800089 - 599 FIFTH ST	70.72
13681	11/7/2019	ONE CALL CONCEPTS, INC.	OCTOBER MISS UTILITY TICKETS	10.38
13682	11/7/2019	TRI-COUNTY TERMITE & PEST CONT	PEST CONTROL - TOWN HALL & CC	150.00
13683	11/7/2019	STATE OF DELAWARE - DIVISION O	CALIBRATION OF TUNING FORKS	37.50
13684	11/14/2019	DELMARVA POWER	5000 1281 877 - BAYARD ST	1,852.75
13685	11/14/2019	DELMARVA POWER	55008577 268 - 5 WASHINGTON ST	638.77
13686	11/14/2019	DELMARVA POWER	5000 0009 378 - 321 WASH ST	566.24
13687	11/14/2019	DELMARVA POWER	5000 0009 386 - 407 CLINTON ST	373.57
13688	11/14/2019	DELMARVA POWER	5500 8576 807 - 321 WASH ST	69.63
13689	11/14/2019	DELMARVA POWER	5000 0009 717 - CLINTON ST	19.64
13690	11/14/2019	DELMARVA POWER	5000 0009 725 - CLINTON ST	18.27
13691	11/14/2019	DELMARVA POWER	5500 8576 260 - 3RD & CANAL ST	17.56
13692	11/14/2019	DELMARVA POWER	5000 0009 774 - RT 9	17.41
13693	11/14/2019	DELMARVA POWER	5000 0009 758 - CANAL&WILL ST	16.78
13694	11/14/2019	FUELMAN	OCTOBER 2019 FUEL PURCHASES	964.46
13695	11/14/2019	NATIONWIDE	DECEMBER 2019 INSURANCE	3,676.58
13696	11/14/2019	VERIZON WIRELESS	720104185-00001 10/04-11/03	200.65
13697	11/14/2019	VERIZON	152-016-685-0001-78 TOWN HALL	714.32
13698	11/14/2019	STATE OF DE - OMB FINANCIAL OP	HEALTH INSURANCE - DEC 2019	4,606.16
13699	11/15/2019	DELMARVA POWER	5500 8575 957 - 950 5TH ST	117.98
13700	11/25/2019	2J BEST CAR WASH	OCTOBER 2019 POLICE CAR WASHES	5.50
13701	11/25/2019	CONNOLLY GALLAGHER, LLP	OCTOBER GENERAL REPRESENTATION	4,734.30
13702	11/25/2019	THE CUTTING EDGE, INC.	LEAF REMOVAL BATTERY PARK	660.00
13702	11/25/2019	THE CUTTING EDGE, INC.	TREE REMOVAL MONROE ST	1,270.00
13703	11/25/2019	NEW CASTLE COUNTY	2200900120 250 FIFTH ST	70.72
13704	11/25/2019	VERIZON	756-087-692-0001-54 COMM CTR	133.32
13705	11/25/2019	WASTE INDUSTRIES	NOVEMBER WASTE/RECYCLING	15,795.02
13706	11/25/2019	B & G AUTO BODY	REPAIR TO 2016 FORD TAURUS	1,397.69
13707	11/25/2019	THE CUTTING EDGE, INC.	FERTILIZATION & LIME TREATMENT	2,940.00
13708	11/25/2019	DNREC, BOILER SAFETY PROGRAM	BOILER INSPECTION & CERT FEE	30.00
13709	11/25/2019	MAICHL'S HEATING AND AIR	REPAIRS TO RESTROOM IN CC	574.00
13710	11/26/2019	ARTESIAN WATER COMPANY	NOV 2019 OPERATIONS/BILLING	14,511.94
13711	11/26/2019	CANON FINANCIAL SERVCIES, INC.	1ST FLOOR COPIER LEASE	397.93
13712	11/26/2019	CASSIDY GRAPHICS, LLC	RE-DO GRAPHICS DUE TO DAMAGE	250.00
13713	11/26/2019	COUNTY BUILDING SERVICES, INC.	OCT 2019 JANITORIAL SERVICES	525.00
13714	11/26/2019	THE CUTTING EDGE, INC.	OCT 15-31 MOWING	3,230.00
13715	11/26/2019	DEARBORN NATIONAL	STD/LTD INSURANCE - DEC 2019	699.95
13716	11/26/2019	DELTA DENTAL OF DELAWARE, INC.	DENTAL INSURANCE - DEC 2019	266.56
13717	11/26/2019	GS DIRECT, LLC (AU1)	OCT 2019 PPA AGREEMENT	2,371.73
13718	11/26/2019	RADARSIGN, LLC	RB021-AT BATTERY	316.00
13719	11/26/2019	VERIZON	450-378-229-0001-41	59.99
13720	11/26/2019	BERRY REFRIGERATION	REPLACED LP CONTROL & AIR SENS	857.22
				91,079.30

